

**MINUTES  
OF THE  
PINE COUNTY BOARD MEETING  
Regular Meeting  
Tuesday, December 17, 2019 - 10:00 a.m.  
North Pine Government Center  
1602 Hwy. 23 North, Sandstone, Minnesota**

Chair Josh Mohr called the meeting to order at 10:00 a.m. Present were Commissioners Steve Hallan, John Mikrot, Jr., Steve Chaffee, and Matt Ludwig. Also present were County Administrator David Minke and County Attorney Reese Frederickson.

The Pledge of Allegiance was said.

Chair Mohr called for public comment - there was no public comment.

Chair Mohr requested the following revisions to the Agenda:

Additions:

Consent Agenda #3.C: Off-Sale Liquor License for Duquette General Store

Consent Agenda #15: Memorandum of Understanding Amendment No. 1 between the State of Minnesota by and through its Board of Trustees of the Minnesota State Colleges and Universities on behalf of Pine Technical and Community College and Pine County Sheriff's Office

Consent Agenda #16: Schedule Special Meeting - Committee of the Whole (Local Government Officials)

Additional Information:

Regular Agenda #5: Final Corrections Officer/Dispatcher Collective Bargaining Agreement.

Commissioner Chaffee moved to adopt the amended Agenda. Second by Commissioner Ludwig. Motion carried 5-0.

Commissioner Mikrot moved to approve the Minutes of the November 26, 2019 Special Meeting-Committee of the Whole (County Assessing Update). Second by Commissioner Chaffee. Motion carried 5-0.

Commissioner Hallan moved to approve the Minutes of the December 3, 2019 county board meeting and Summary for publication. Second by Commissioner Mikrot. Motion carried 5-0.

Commissioner Mikrot moved to approve the Minutes of the December 5, 2019 Special Meeting-Truth in Taxation. Second by Commissioner Hallan. Motion carried 5-0.

Minutes of Boards, Reports and Correspondence

Pine County Housing and Redevelopment Authority regular meeting – October 23, 2019

Notice of Availability, Public Comment Opportunity, and Written Comment Period for the Revised Final Environmental Impact Statement on the Line 3 Replacement Project – December 9, 2019

Wellhead Protection Plan for City of Brook Park – November 23, 2019

Motion by Commissioner Ludwig to acknowledge the Minutes of Boards, Reports and Correspondence. Second by Commissioner Hallan. Motion carried 5-0.

Commissioner Chaffee moved to approve the Consent Agenda. Second by Commissioner Hallan.  
Motion carried 5-0.

**CONSENT AGENDA**

**1. Approve November, 2019 Cash Balance**

<b>Fund</b>	<b>November 30, 2018</b>	<b>November 30, 2019</b>	<b>Increase(Decrease)</b>
General Fund	6,043,554	6,366,268	322,715
Health and Human Services Fund	2,351,634	1,890,981	(460,653)
Road and Bridge Fund	-25,902	3,593,725	3,619,627
Land Management Fund	1,875,569	2,127,760	252,190
TOTAL (inc non-major funds)	13,771,681	16,445,846	2,674,165

**2. November 2019 Disbursements and Claims over \$2,000**

Approve Disbursements Journal Report, November 1, 2019 – November 30, 2019 and Claims over \$2,000.

**3. Approval of Licenses**

**A. Temporary Liquor License**

i. Approve a 1 to 4-day license for the Minnesota Climbers Association to be held at the Audubon Center, 54165 Audubon Road, Sandstone for January 3-5, 2020.

**B. Tobacco License**

Approve a license for 2020 for Denham Run Bar & Grill in Sturgeon Lake. A license was already issued at the November 19, 2019 county board meeting. This license is for new owners.

**C. 3.2 Off-Sale License**

Approve a 3.2 off-sale license for Duquette General Store, Elizabeth Mae Anderson-Bandemer (new owner).

**4. Donations**

A. Accept a \$50 donation from VFW Post 4258 and designate to Veterans Outreach events.

B. Accept a \$700 donation and designate to the Pine County Sheriff’s Office Shop-with-a-Cop program.

C. Accept a \$764 donation from the Night Stars 4-H Club of Pine City and designate to the Pine County Sheriff’s Office K-9 program.

D. Accept a \$300 donation from the Askov Rutabaga Festival and Fair Board and designate to the Pine County Sheriff’s Reserve Fund.

**5. Designate Polling Places**

Approve Resolution 2019-57 declaring East Central Public School, Finlayson Elementary School, Hinckley-Finlayson High School, and Pine City High School as designated polling places for independent school district elections held in 2020. Authorize Board Chair and County Administrator to sign.

**6. Health & Human Services Contract with Jennifer White for Clinical Supervision Services**

Approve a one-year contract (January 1, 2020 – December 31, 2020) between Pine County Health & Human Services and Jennifer White for clinical supervision services to adult mental health case managers. The cost is \$120 per hour, which is no change from the 2019 rate. Authorize Board Chair and County Administrator to sign.

7. **Agreement with Solid Oak Financial Services**  
Approve agreement between Pine County Health and Human Services and Solid Oak Financial Services, LLC., for providing guardianship services. The term of the contract is January 1, 2020 – December 31, 2020, with a fee of \$130 per month per client. This is an increase of \$30/month/client from 2019. Authorize Board Chair and County Administrator to sign.
8. **Contract between Health & Human Services and Therapeutic Services Agency, Inc. (TSA)**  
Approve an agreement between Pine County Health and Human Services and Therapeutic Services Agency, Inc. to provide clinical supervision to children mental health case managers (\$120 per hour/no change from 2019) and reflective practice supervision to child protection staff and public health employees working in the family home visiting programs (\$100 per hour for group reflective practice supervision and \$85 per hour for individual reflective practice supervision. This is a decrease from the 2019 rate of \$120 per hour). This contract is effective for the period of January 1, 2020 – December 31, 2020. Authorize Board Chair and County Administrator to sign.
9. **City of Hinckley Prosecution Agreement**  
Approve the Agreement for Prosecution Services between the City of Hinckley and the Pine County Attorney’s Office. This agreement provides for \$20,000 annually to the county attorney’s budget. The term of the agreement is January 1, 2020 – December 31, 2020. Authorize Board Chair and County Administrator to sign.
10. **City of Rock Creek Prosecution Agreement**  
Approve the Agreement for Prosecution Services between the City of Rock Creek and the Pine County Attorney’s Office. This agreement provides for \$3,500 annually to the county attorney’s budget. The term of the Agreement is January 1 – December 31, 2020. Authorize Board Chair and County Administrator to sign.
11. **Food Service Agreement – Summit Foods Service LLC**  
Approve the Food Service Agreement (Amendment #12) between the Pine County Jail and Summit Food Service reflecting a 3.3% price increase for food service in the jail, effective January 15, 2020. Authorize Board Chair and County Administrator to sign.
12. **2019 Assessment Clerical Corrections List**  
Acknowledge the list of 2019 assessment clerical corrections.
13. **Personnel**  
Approve regular employment status for Public Health Educator Krista Jensen, effective December 26, 2019.
14. **New Hires**
  - A. Approve hiring part-time Corrections Officers Tristan Schroeder and Michelle Pickar, effective December 18, 2019, \$19.33 per hour, Grade 7, Step 1.
  - B. Approve hiring part-time Dispatcher Amanda Morris, effective December 18, 2019, \$19.33 per hour, Grade 6, Step 1.
  - C. Approve hiring Highway Maintenance Worker Wesley Miller, effective December 18, 2019, \$18.99 per hour, Grade 6, Step 1.
  - D. Approve hiring Temporary Elections Assistant Sharon King, effective January 13, 2020, \$14.00 per hour (non-union).

15. **Memorandum of Understanding – Pine Technical and Community College**  
Approve the Memorandum of Understanding Amendment No. 1 between the State of Minnesota by and through its Board of Trustees of the Minnesota State Colleges and Universities on behalf of Pine Technical and Community College and Pine County Sheriff's Office relating to the investigation of sexual assault. The amendment extends the term to December 31, 2021.
16. **Schedule Special Meeting-Committee of the Whole**  
Schedule Special Meeting-Committee of the Whole (Local Government Officials) meeting for January 28, 2020, 6:00 p.m., North Pine Government Center, 1602 Hwy. 23 No., Sandstone.

### **REGULAR AGENDA**

1. **Health & Human Services Advisory Committee Report**  
The Health & Human Services Advisory Committee met December 2, 2019; Commissioner Hallan provided an update at the December 3, 2019 county board meeting. Health & Human Services Advisory Committee minutes were provided for review only.
2. **Facilities Committee Report**  
Commissioner Ludwig provided an overview of the December 4, 2019 Facilities Committee meeting. The sound issues at the North Pine Government Center (NPGC), John Wright Room, are being addressed. Further discussions about space issues at the Courthouse and South Pine Government Center (SPGC) will take place.
3. **Personnel Committee Report**  
Commissioner Ludwig stated the Personnel Committee met on December 12, 2019 and provided an overview of the meeting.  
**Motion** by Commissioner Ludwig to approve recommendations of Personnel Committee as follows:
  - A. **Health and Human Services**
    - i. Acknowledge the resignation of Social Worker Carrie Reeves, effective December 13, 2019, and request backfill of the position and any subsequent vacancies that may occur due to internal promotion or lateral transfer. The position is a Grade 10 with a minimum starting wage of \$24.70/hour (2020 rate).
    - ii. Acknowledge the retirement of Social Worker (MNChoices Assessor) Joe Kolb, effective March 9, 2020, and request backfill of the position and any subsequent vacancies that may occur due to internal promotion or lateral transfer. The position is a Grade 10 with a minimum starting wage of \$24.70/hour (2020 rate).
  - B. **Sheriff's Office – Jail**
    - i. Acknowledge the resignation of Corrections Officer Brandon Koehnle, effective November 24, 2019, and request backfill of the position and any subsequent vacancies that may occur due to internal promotion or lateral transfer. The position is a Grade 7 with a minimum starting wage of \$20.74.
    - ii. Acknowledge the resignation of part-time Corrections Officer Evan Peterson, effective December 2, 2019 and request backfill of the position and any subsequent vacancies that may occur due to internal promotion or lateral transfer. The position is a Grade 7 with a minimum starting wage of \$20.74 (2020 wage).
    - iii. Acknowledge the resignation of Corrections Officer Scott Lindahl, effective December 27, 2019 and request backfill of the position and any subsequent vacancies that may occur due to internal promotion or lateral transfer. The position is a Grade 7 with a minimum starting wage of \$20.74 (2020 wage).

Second by Commissioner Mikrot. Motion carried 5-0.

Chair Mohr distributed a comparison of salaries of county commissioners of counties between 15,000 and 50,000 population. Discussion was held regarding commissioner salary and per diems. Commissioner Hallan stated the board received a 3% increase in 2016 and prior to that, the last increase was in 2007.

**Motion** by Commissioner Chaffee to approve recommendations of Personnel Committee as follows:

- Establish the 2020 Board Chair annual salary at \$23,044 (unchanged from 2019)
- Establish the 2020 Commissioner annual salary at \$21,844 (unchanged from 2019)
- Establish the 2020 Commissioner Per Diem Rate per meeting at \$100 (unchanged from 2019)
- Establish the Commissioner and Employee mileage reimbursement rate for 2020 to follow the federal IRS rate for business mileage.

Second by Commissioner Mikrot. Motion carried 5-0.

**Motion** by Commissioner Hallan to approve the recommendations of the Personnel Committee as follows:

- Establish the 2020 annual salary for County Attorney Reese Frederickson at \$123,702 (6% increase).
- Establish the 2020 annual salary for County Sheriff Jeff Nelson at \$113,950 (8% increase).

Second by Commissioner Ludwig. Motion carried 5-0.

**Motion** by **Commissioner** Chaffee to approve the recommendations of the Personnel Committee as follows:

- Approve the proposed 2020 Non-Union Salary Schedule which contains a 3% COLA increase.
- Approve a 3% COLA for non-union, non-elected employees in good standing effective January 1, 2020.

Second by Commissioner Mikrot. Motion carried 5-0.

**Motion** by Commissioner Chaffee to approve recommendation of Personnel Committee as follows:

- Approve the proposed 2020 county contributions towards health insurance premiums, HSA and VEBA contribution for non-union employees and elected officials (same as union contracts)

<b>Plan Options</b>	<b>County Contribution</b>
Plan Type	Monthly
CMM 1500 Single	\$750.00
CMM 1500 Family	\$1,562.70
VEBA Single	\$699.75
VEBA Family	\$1,350.20
H.S.A Single	\$729.50
H.S.A Family	\$1,562.70

H.S.A Access Single	\$680.00
H.S.A Access Family	\$1,562.70
H.S.A. High Value Single	\$657.50
H.S.A. High Value Family	\$1,562.70

Second by Commissioner Hallan. Motion carried 5-0.

**4. Establish 2020 Board and Committee Per Diems**

Chair Mohr provided an overview of Resolution 2019-62 which would establish the 2020 per diem rates for residents who serve on various boards and committees for the county. (This resolution does not apply to county commissioners). Chair Mohr expressed appreciation to those who participate as board and committee members.

**Motion** by Commissioner Chaffee to approve Resolution 2019-62 establishing a \$75 per diem for the Zoning Board (planning commissioner), HHS Advisory, Pine County Chemical Health Coalition, Extension Committee, Library, Community Health Advisory, County HRA and Probation Advisory Committees for 2020. Second by Commissioner Ludwig. Motion carried 5-0.

**5. 2020 Pine County Property Tax Levy and Budget**

County Administrator David Minke presented the 2020 Pine County property tax levy at \$19,354,383 and the 2020 budget.

**BUDGET SUMMARY 2020**

DEPT #	REVENUE DEPARTMENT	REVENUES	
5	COUNTY BOARD	0	255,502
13	COURT ADMINISTRATION	2,500	64,000
20	LAW LIBRARY	29,000	29,000
41	COUNTY AUDITOR-TREASURER	106,000	766,464
61	MIS	15,000	784,483
62	CENTRAL SERVICES	34,000	34,000
63	TRUTH IN TAXATION	8,800	13,500
72	COUNTY ADMINISTRATOR	500	469,777
74	AQUATIC INVASIVE SPECIES PROG	123,930	123,930
91	COUNTY ATTORNEY	140,089	1,077,959
92	CONTRACTED ATTNYS/CONSULTANTS	0	30,000
93	VICTIM SERVICES	70,000	70,000
101	COUNTY RECORDER	302,200	386,298
105	COUNTY ASSESSOR	195,000	581,498
107	PLANNING AND ZONING	186,545	253,827
111	GOVT BUILDING OPERATIONS	251,140	844,098
121	VETERANS SERVICES	14,000	159,747
201	COUNTY SHERIFF	1,278,450	4,504,676
204	SHERIFF DISPATCH	0	838,964
205	BOAT & WATER	6,425	6,425
206	SNOWMOBILE GRANT	5,597	5,597
208	ATV GRANT	6,919	6,919

210	GUN PERMITS	45,448	45,448
212	CANINE UNIT	10,000	10,000
214	SANDSTONE RANGE TRAINING	2,000	2,000
227	ENHANCE 911	106,641	106,641
249	MEDICAL EXAMINER	0	62,000
251	COUNTY JAIL	446,500	4,374,060
253	COURT SECURITY	0	229,962
255	PROBATION	318,749	973,980
256	SENTENCE TO SERVE	0	83,386
281	CIVIL DEFENSE	21,615	105,912
392	SCORE RECYCLING	339,714	428,547
501	ECR LIBRARY	0	339,861
502	HISTORICAL SOCIETY	0	25,000
601	SOIL /WATER CONSERVATION	19,049	78,388
603	COUNTY EXTENTION	0	158,411
604	AGRICULTURE SOCIETY	0	10,000
605	ECONOMIC DEVELOPMENT	1,700	0
613	WATERSHED BOARD	0	9,968
702	PINE COUNTY HOUSING AUTHORITY	0	4,500
801	NON-DEPARTMENTAL	14,593,842	283,071
813	MEED-CENTRAL MN INITIATIVE	0	7,450
	<b>TOTAL</b>	<b>18,681,353</b>	<b>18,645,249</b>

**DEPT HEALTH AND HUMAN SERVICES**

#

12-420	INCOME MAINTENANCE	3,233,709	3,233,709
12-430	SOCIAL SERVICES	7,159,637	7,159,637
12-440	CHILDRENS COLLABORATIVE	134,700	134,700
12-481	NURSING	1,422,464	1,422,464
	<b>TOTAL</b>	<b>11,950,510</b>	<b>11,950,510</b>

**REVENUES**

**DEPT HIGHWAY**

#

13-310	ADMINISTRATION	0	369,088
13-320	ENGR/CONSTRUCTION	0	5,545,872
13-330	EQUIPMENT	0	2,391,618
13-340	REPAIR AND SHOP	0	1,909,899
13-801	NON-DEPARTMENTAL	10,299,144	82,667
	<b>TOTAL</b>	<b>10,299,144</b>	<b>10,299,144</b>

**REVENUES**

**DEPT RESOURCE DEVELOPMENT**

#

22-703	LAND USE	891,648	881,648
22-705	ROAD FUND GAS TAX	7,200	7,200
22-707	TIMBER DEVELOPMENT	0	10,000

**REVENUES**

22-708	BLIGHT CLEANUP	10,000	10,000
	<b>TOTAL</b>	<b>908,848</b>	<b>908,848</b>
<b>DEPT</b>	<b>BUILDING FUND</b>	<b>REVENUES</b>	
<b>#</b>	<b>DEPARTMENT</b>		
38-801	BUILDING FUND	75,000	75,000
<b>DEPT</b>	<b>2015 JAIL BONDS</b>	<b>REVENUES</b>	
<b>#</b>	<b>DEPARTMENT</b>		
39-810	2015A JAIL BONDS	1,181,265	1,102,510
<b>DEPT</b>	<b>2012A CTHSE BONDS</b>	<b>REVENUES</b>	
<b>#</b>	<b>DEPARTMENT</b>		
40-810	2012A COURTHOUSE BONDS	1,021,590	949,779
<b>DEPT</b>	<b>2017A G.O. CIP BONDS</b>	<b>REVENUES</b>	
<b>#</b>	<b>DEPARTMENT</b>		
41-810	2017A G.O. CIP BONDS	341,409	323,252
<b>DEPT</b>	<b>EQUIPMENT</b>	<b>REVENUES</b>	
<b>#</b>	<b>DEPARTMENT</b>		
43-801	EQUIPMENT	100,000	100,000
<b>DEPT</b>	<b>ELECTIONS</b>	<b>REVENUES</b>	
<b>#</b>	<b>DEPARTMENT</b>		
44-801	ELECTIONS	98,034	98,034
<b>TOTAL ALL FUNDS</b>		<b>44,657,153</b>	<b>44,452,326</b>

**Motion** by Commissioner Ludwig to approve Resolution 2019-58 Establishing the 2020 Pine County Property Tax Levy at \$19,354,383 and authorize Board Chair and County Administrator to sign. Second by Commissioner Hallan. Motion carried 5-0.

**Motion** by Commissioner Ludwig to approve Resolution 2019-59 Adopting the 2020 Pine County Budget and authorize Board Chair and County Administrator to sign. Second by Chair Mohr. Motion carried 5-0.

**6. True County Assessing**

County Administrator Minke stated this is an opportunity for the county board to give direction following the November public meeting. After discussion, the consensus of the board was that more information is needed before proceeding with True County Assessing. County Assessor/Recorder Lorri Houtsma thanked the county board and townships for their input and concerns regarding this topic.

**7. Jail Canteen Fund Assignment**

Auditor-Treasurer Kelly Schroeder provided an overview of the jail canteen fund. Schroeder stated by assigning various accounts to the canteen fund, the county's unassigned cash balance will be



reduced while creating a fund balance to supplement purchases for the benefit of the inmates. **Motion** by Commissioner Mikrot to assign accounts 01-0251-000-0000-5869 (Jail Canteen Revenue), 01-0251-000-0000-6461 (Jail Canteen Expense), 01-0251-000-0000-5864 (Jail Inmate Communications Revenue), 01-0251-000-0000-6816 (Jail Inmate Communications Expense). Second by Commissioner Hallan. Motion carried 5-0.

#### **8. Department of Human Services Overpayment**

County Administrator Minke explained the Minnesota Department of Human Services is seeking reimbursement of \$47,639.59 from Pine County. These payments were for Substance Use Disorder for Institutes of Mental Disease (IMD). The cost share was improperly calculated by DHS from 2014-2018. DHS is seeking to collect a total of \$8.8 million statewide from counties.

**Motion** by Commissioner Hallan to send a letter to the Minnesota Department of Human Services contesting the repayment of funds. Second by Commissioner Mikrot. Motion carried 5-0.

#### **9. Refugee Resettlement**

County Administrator Minke gave an overview of Presidential Executive Order 13888 on Enhancing State and Local Involvement in Refugee Resettlement. The executive order relates to county consent to refugee resettlement. Health and Human Services Director Foss noted the State of Minnesota is currently opted in and no refugees have been resettled in Pine County in the last two years. Foss stated if no action is taken, the county will be considered opted out. Commissioners requested additional information and discussion at a future meeting.

#### **10. Wellness in the Woods Agreement**

Health and Human Services Supervisor Barbara Schmidt gave an overview of the Wellness in the Woods program which is currently in place in Stearns County. Wellness in the Woods would provide peer-to-peer mental health socialization activities for adults in Pine County; the cost of each event would not exceed \$1,100 with an annual cost of \$13,200. The term of the contract is December 2019 through December 31, 2020.

**Motion** by Commissioner Chaffee to approve an agreement between Health & Human Services and Wellness in the Woods. Authorize Board Chair and County Administrator to sign. Second by Commissioner Hallan. Motion carried 5-0.

#### **11. Addendum to Memorandum of Agreement – University of Minnesota Extension**

The 2020 Pine County Budget includes the addition of a one-half time agricultural educator.

**Motion** by Chair Mohr to approve an Addendum to Memorandum of Agreement between the University of Minnesota and Pine County for providing Extension programs locally and employing county Extension staff. Motion carried 5-0.

#### **12. Purchasing from Mohr Parts and Supplies Inc.**

Chair Mohr is the owner of Mohr Parts and Supplies Inc. in Pine City. Minnesota statute prohibits a county commissioner from having a direct or indirect interest in business with the county unless the County Board, by unanimous vote, allows the business transactions and the transactions do not require a bid under statute. The county commissioners have indicated a desire to consider this resolution on an annual basis.

**Motion** by Commissioner Hallan to approve Resolution 2019-60 approving purchasing from Mohr Parts and Supplies Inc. for 2020. Second by Commissioner Ludwig. Motion carried 4-0 with Commissioners Hallan, Chaffee, Mikrot and Ludwig voting in favor. Chair Mohr abstained from voting.

### **13. Facilities Committee – January 2020**

County Administrator Minke noted the January 2020 regular meeting of the Facilities Committee falls on New Year's Day and recommended the Facilities Committee meeting be rescheduled.

**Motion** by Commissioner Ludwig to schedule the January, 2020 Facilities Committee to January 8, 2020. Second by Commissioner Chaffee. Motion carried 5-0.

### **14. Establish Date for 2020 County Board Strategic Planning Session**

It was the **consensus** of the board to schedule a Special Meeting/Committee of the Whole meeting for strategic planning and discussion of goals and major projects for January 30, 2020 at 9:00 a.m., in the Board Room, Pine County Courthouse, Pine City.

### **15. AFSCME Correction Officer-Dispatcher Collective Bargaining Agreement 2020-2021**

County Administrator Minke stated the tentative agreement with the Correction Officer-Dispatcher unit represented by AFSCME was approved by the bargaining unit.

**Motion** by Chair Mohr to approve the Collective Bargaining Agreement with correction officers/dispatchers for 2020-2021. Second by Commissioner Chaffee. Motion carried 5-0.

### **16. Commissioner Updates**

Holiday Tree Event: Chair Mohr stated this event went well.

Soil & Water Conservation District: Commissioner Ludwig stated there was discussion on how often wells should be tested. SWCD will send out tree ordering information soon.

AMC Annual Conference: Chair Mohr, Commissioner Hallan, and Commissioner Ludwig stated there were very informative presentations and discussions at the conference.

East Central Solid Waste Commission: Commissioner Hallan stated the 2020 budget was set.

East Central Regional Library: Chair Mohr absent due to AMC Annual Conference.

Pine County Chemical Health Coalition: Commissioner Ludwig absent due to AMC Annual Conference.

Law Library: IT Director Ryan Findell stated a new computer is needed as the current computer has reached end of life.

Central MN Jobs and Training: Commissioner Hallan stated several legislators were present and good discussions took place.

Central MN Workforce Development Board: No report.

State Community Health Services Advisory Committee (SCHSAC): Commissioner Chaffee unable to attend.

East Central Regional Development Commission: Commissioner Mikrot stated a letter of support for the James Oberstar Trail will be provided.

### **17. Other**

On behalf of the commissioners, Vice-Chair Chaffee presented Chair Mohr a Certificate in recognition and appreciation of Commissioner Mohr's service as Chair of the Pine County Board of Commissioners for 2019.

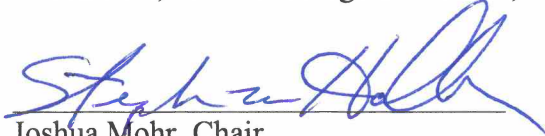
### **18. Upcoming Meetings**

Upcoming meetings were reviewed.

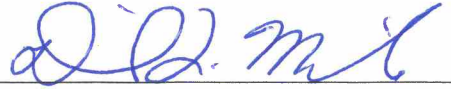
### **19. Adjourn**

With no further business, Chair Mohr adjourned the meeting at 11:38 a.m. The next regular meeting

of the county board is scheduled for Tuesday, January 7, 2020 at 10:00 a.m. at the Pine County Courthouse, 635 Northridge Drive NW, Pine City, Minnesota.



Joshua Mohr, Chair  
Board of Commissioners



David J. Minke, Administrator  
Clerk to County Board of Commissioners