



**AGENDA**

***PINE COUNTY BOARD REGULAR MEETING***

- District 1      Commissioner Hallan
- District 2      Commissioner Mohr
- District 3      Commissioner Chaffee
- District 4      Commissioner Mikrot
- District 5      Commissioner Ludwig

**Tuesday, January 21, 2020, 10:00 a.m.**  
**North Pine Government Center**  
**1602 Hwy. 23 No., Sandstone, Minnesota**

- A) Call meeting to order
- B) Pledge of Allegiance
- C) Public Forum. Members of the public are invited to speak. After being recognized by the Chair, each speaker should state his/her name and limit comments to three (3) minutes.
- D) Adopt Agenda
- E) Approve Minutes of January 7, 2020 Regular and Organizational County Board Meeting and Summary for publication
- F) Minutes of Boards, Reports and Correspondence  
     Pine County HRA Senior Housing Board of Directors regular meeting Minutes – November 20, 2019
- G) Approve Consent Items

**CONSENT AGENDA**

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

**1. Review December, 2019 Cash Balance (attached)**

<b>Fund</b>	<b>December 31, 2018</b>	<b>December 31, 2019</b>	<b>Increase(Decrease)</b>
General Fund	6,245,563	6,501,347	255,783
Health and Human Services Fund	1,726,532	1,689,735	(36,797)
Road and Bridge Fund	375,598	2,816,753	2,441,155
Land Management Fund	1,886,423	2,342,444	456,020
TOTAL (inc non-major funds)	15,613,070	16,790,258	1,177,188

**2. December 2019 Disbursements and Claims over \$2,000**

Consider approval of Disbursements Journal Report, December 1, 2019 – December 31, 2019 and Claims

over \$2,000.

3. **Donation**

None

4. **2020 Waste Hauler Licenses**

Consider approval of the following 2020 waste hauler licenses: Donna Tourville; Holdt's Disposal, LLC; Jim's Mille Lacs Disposal; Jones Construction; LePage & Sons; Matt's Sanitation; Mike's Sanitation; Mille Lacs Band of Ojibwe; Nordstrom Sanitation; PHASE; Quality Disposal Systems; Talon Sanitation, LLC; Tri-Township Disposal District; Vanderpoel Disposal; Veit; Waste Management; Curt's Rolloffs. Authorize Board Chair to sign.

5. **Central MN Council on Aging Memorandum of Agreement**

Consider approval of the 2020 Central MN Council on Aging Memorandum of Agreement for administration of the Older American's Act. Pine County's portion of the cash match for the administrative operation is \$2,534. Funds are available in the HHS Budget. Authorize Board Chair to sign.

6. **Pine Habilitation and Supported Employment (PHASE) Agreement with HHS**

Consider approval of the 2020 agreement between PHASE and Pine County HHS. The rates remain unchanged and payment is made only when services are provided. Authorize Boards Chair and Administrator to sign.

7. **Establish and Appoint Ballot Board**

Consider Resolution 2020-06 establishing a Ballot Board for the purposes of accepting or rejecting returned absentee or mail ballots and appointing County Auditor-Treasurer Kelly Schroeder, Deputy Auditor Terry Lovgren, and Elections Assistant Sharon King, to act as members of said board.

8. **Personnel**

Consider authorizing regular employment status for Social Worker Amber Andrews, effective January 16, 2020.

9. **New Hire**

None

10. **Training**

A. Consider County Administrator David Minke and any commissioner who desires, to attend the AMC Legislative Conference, February 25-27, 2020 at the InterContinental Hotel, St. Paul. Per attendee: Registration/\$300; Lodging/\$169+ tax per night. Parking fee/\$24 per day. Funds are available in the 2020 Commissioner and Administrator budget.

B. Consider Human Resources Manager Jackie Koivisto to attend the Minnesota Public Employer Labor Relations Association (MPELRA) conference and Union Negotiation Academy February 12-13, 2020 in Plymouth. Total cost including registration, lodging, and travel is \$743. The costs are included in the 2020 budget.

## REGULAR AGENDA

1. **Pine County Zoning Ordinance Public Hearing – at 10:00 a.m. or as soon thereafter as practicable**
  - A. Presentation of ordinance
  - B. County Board questions and discussion
  - C. Open Public Hearing and take public testimony
  - D. Close Public Hearing
  - E. County Board additional discussion if necessary
  - F. Consider adoption of the Pine County Zoning Ordinance 2020-03 and approve summary or publication.
  
2. **Subdivision and Platting Ordinance Amendment Public Hearing – at 10:00 a.m. or as soon thereafter as practicable**
  - A. Presentation of ordinance
  - B. County Board questions and discussion
  - C. Open Public Hearing and take public testimony
  - D. Close Public Hearing
  - E. County Board additional discussion if necessary
  - F. Consider adoption of Ordinance 2020-05 amending the Pine County Subdivision and Platting Ordinance and approve summary or publication.
  
3. **Facilities Committee Report**

The Facilities Committee met January 8, 2020. (Minutes attached). Informational only. No board action necessary.
  
4. **Personnel Committee Report**

The Personnel Committee met January 13, 2020. (Minutes attached). The Personnel Committee made the following recommendations:

  - A. **Auditor-Treasurer**

Authorize the addition of a Clerk III position in the County Assessor’s office. Position is represented by the AFSCME Courthouse unit and is grade 4 with a starting pay of \$17.41/hr.
  - B. **Administration**

Consider approval of 2019 Pay Equity Report.
  
5. **Cultural Coach Update**

Probation Supervisor Kevin Glass, together with Cultural Community Coach Bill Schaaf, will give an update on the Community Coach program.
  
6. **County Water Plan Extension**

The county’s comprehensive water plan is set to expire June 23, 2020. It is anticipated that the county comprehensive water plan will be replaced by the watershed-based One Watershed One Plan (1W1P) water plans. The SWCD is requesting the county extend the current plan until December 31, 2025 to allow the 1W1P plans to be completed.

Consider approving Resolution 2020-04 extending the county comprehensive water plan.
  
7. **Lower St. Croix One Watershed One Plan (1W1P) Update**

Land and Resources Manager Caleb Anderson and Pine SWCD District Technician Katie Petzel will provide an overview of the plan’s implementation table for discussion.

8. **Snake River One Watershed One Plan (1W1P)**

Consider approval of the Memorandum of Agreement for development of the Snake River Watershed Plan (1W1P). Authorize Board Chair and County Administrator to sign.

9. **Executive Order 13888 Refugee Resettlement**

In September the President issued Executive Order 13888 requiring state and county consent before refugees could be resettled in the state and county. On January 15, a federal judge issued a preliminary injunction on the Executive Order. Karin Blythe, Refugee Services Program Manager, Lutheran Social Services will be present to discuss the resettlement process. No refugees have been resettled in Pine County in at least the last five years.

10. **Commissioner Updates**

Soil & Water Conservation District  
East Central Solid Waste Commission  
East Central Regional Library  
Pine County Chemical Health Coalition  
Mille Lacs Band State of the Band address  
Arrowhead Counties Association  
Pine County Coalition of Lakes and AIS stakeholder meeting  
Other

11. **Other**

12. **Upcoming Meetings (Subject to Change)**

- a. **Pine County Board Meeting, Tuesday, January 21, 2020, 10:00 a.m.**, North Pine Government Center, 1602 Hwy. 23 No., Sandstone, Minnesota.
- b. **Mille Lands Band of Ojibwe Opportunity Zone meeting, Tuesday, January 21, 2020, 1:00 p.m.**, North Pine Government Center, 1602 Hwy. 23 No., Sandstone, Minnesota.
- c. **NLX, Wednesday, January 22, 2020, 10:00 a.m.**, Board Room, Courthouse, Pine City, Minnesota.
- d. **Northeast Emergency Communications Board, Thursday, January 23, 2020, 10:00 a.m., (face-to-face meeting only, no ITV)**, Public Safety Building, 2030 N Arlington Avenue, Duluth, Minnesota.
- e. **Snake River Watershed Joint Powers Board, Monday, January 27, 2020, 9:00 a.m.**, Kanabec County Courthouse, 18 North Vine, Rooms 3 & 4, Mora, Minnesota.
- f. **Lakes & Pines Community Action Council (Full Board), Monday, January 27, 2020, 10:00 a.m.**, 1700 Maple Avenue East, Mora, Minnesota.
- g. **Lower St. Croix 1W1P, Monday, January 27, 2020, 4:00 p.m.**, Wyoming Area Library, 26855 Forest Blvd., Wyoming, Minnesota.
- h. **Technology Committee, Tuesday, January 28, 2020, 9:00 a.m.**, Commissioner Conference Room, Courthouse, Pine City, Minnesota.
- i. **Special Meeting-Committee of the Whole (Local Government Officials), Tuesday, January 28, 2020, 6:00 p.m.**, North Pine Government Center, 1602 Hwy. 23 No., Sandstone, Minnesota.
- j. **Special Meeting-Committee of the Whole (Strategic Planning), Thursday, January 30, 2020, 9:00 a.m.**, Board Room, Courthouse, Pine City, Minnesota.
- k. **Central Regional EMS, Friday, January 31, 2020, 10:00 a.m.**, Stearns County Public Works Building, 455 28<sup>th</sup> Avenue So., Waite Park, Minnesota.
- l. **Pine County Board Meeting, Tuesday, February 4, 2020, 10:00 a.m.**, Board Room, Courthouse, Pine City, Minnesota.

13. **Adjourn**