



## AGENDA

### **PINE COUNTY BOARD REGULAR MEETING**

District 1	Commissioner Hallan
District 2	Commissioner Mohr
District 3	Commissioner Chaffee
District 4	Commissioner Mikrot
District 5	Commissioner Ludwig

**Tuesday, June 16, 2020, 10:00 a.m.**

**North Pine Government Center**

**1602 Hwy. 23 No.**

**Sandstone, Minnesota**

- **The Meeting Will be In Person and Via WebEx (video / phone conference)**
- **Not more than two county commissioners will be present in the meeting room.**
- **The public may join the meeting via WebEx or in person at the meeting room.**
- **If joining the meeting in person, the total number of persons (including commissioners) cannot exceed 10 and social distancing will be in effect.**

*The Governor of the State of Minnesota has issued Executive Order 20-01 Declaring a Peacetime Emergency and Coordinating Minnesota's Strategy to Protect Minnesotans from COVID-19. On March 24, 2020 the Pine County Board of Commissioners declared a local emergency for Pine County.*

*Based on these conditions, the Chair of the Pine County Board of Commissioners has determined that the requirements of Minnesota Statute 13D.021, Subd. (1) have been met and it is not practical or prudent for all members of the county board to meet in person.*

*The public is invited to join the meeting in person or remotely: by phone call 1-650-215-5226, (access code): 163 940 3365, (password): nFGWmBqZ532. Click the link on the county website ([www.co.pine.mn.us](http://www.co.pine.mn.us)) for more information and to watch a live stream broadcast of the meeting.*

- A) Call meeting to order
- B) Pledge of Allegiance
- C) Public Forum. Members of the public are invited to speak. After being recognized by the Chair, each speaker should state his/her name and limit comments to three (3) minutes.
- D) Adopt Agenda
- E) Approve Minutes  
June 2, 2020 county board Minutes and Summary for publication
- F) Minutes of Boards, Reports and Correspondence  
Pine County Housing and Redevelopment Authority (HRA) Board of Directors regular meeting Minutes – February 26, 2020 and April 22, 2020  
Pine County Zoning Board Minutes – April 23, 2020  
Initiative Foundation correspondence – May 19, 2020

G) Approve Consent Items

**CONSENT AGENDA**

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

1. **Review May, 2020 Cash Balance (attached)**

<b>Fund</b>	<b>May 31, 2019</b>	<b>May 31, 2020</b>	<b>Increase(Decrease)</b>
General Fund	512,251	(177,625)	(689,876)
Health and Human Services Fund	352,115	13,651	(338,464)
Road and Bridge Fund	769,482	3,802,922	3,033,441
Land Management Fund	1,990,318	2,480,123	489,805
TOTAL (inc non-major funds)	19,980,349	26,545,738	6,565,388

2. **May 2020 Disbursements/Claims Over \$2,000**

Consider approving May 2020 disbursements and claims over \$2,000.

3. **Applications**

Consider approval of the following applications:

A. **3.2 License On/Off Sale**

- i. Duquette General Store
- ii. Ray & Marge’s Resort
- iii. Duxbury Store

Pending approval from the state, township, county sheriff.

B. **Repurchase Applications and Applications for Contract Reinstatements**

- i. Consider Resolution 2020-33 authorizing Fred and Cheryl Willert, former owners, to repurchase the property at 8274 Government Rd., Pine City (Parcel ID 26.0271.000) in full.
- ii. Consider Resolution 2020-34 authorizing Daniel Lang, former owner, to repurchase the property described as Lot 14, Block 3, Townsite of Sandstone (Parcel ID 45.5024.000) in full.
- iii. Consider Resolution 2020-37 authorizing David Durand, former owner, to repurchase the property at 62099 Lake Alma Rd, Hinckley (Parcel ID 23.0292.001) on a 4-year repurchase contract.
- iv. Consider Resolution 2020-38 authorizing David Durand, former owner, to repurchase the property described as the E½ of NW¼, Sec. 33, Twp. 41, Rge. 17 (Parcel ID 23.0323.000) on a 4-year repurchase contract.
- v. Consider Resolution 2020-39 authorizing Charlotte Compton, former owner, to repurchase the property at 80346 Trails End Rd, Bruno (Parcel ID 24.0064.001) in full.

- vi. Consider Resolution 2020-40 authorizing Michael Reed, former owner, to reinstatement on the purchase contract on the property described as part of the E½ of the SE¼, Sec. 32, Twp. 44, Rge. 21 (Parcel ID 05.0263.005).
- vii. Consider Resolution 2020-41 authorizing Craig Williams, former owner, to reinstatement on the repurchase contract on the property at 28233 Horned Owl Ln, Brook Park (Parcel ID 06.0154.000)

4. **2020-2021 State Boat and Water Safety Grant**

Consider approval of the 2020-2021 State Boat and Water Safety Grant in the amount of \$7,094 to be used for enforcement hours and annual maintenance. This grant does not require matching funds. Authorize Board Chair and County Administrator to sign.

5. **Joint Powers Agreement Amendment #3 – Minnesota Department of Correction (boarding process)**

Consider approval of Amendment #3 of the Joint Powers Agreement between the Minnesota Department of Corrections and the Pine County Jail. The State is requesting an extension of this JPA to include a new contract end date of June 30, 2022, and increasing the original agreement of \$800,000 to \$1,400,000, a total increase of \$600,000 for the extended two-year period (July 1, 2020 – June 30, 2022). Authorize Board Chair and County Administrator to sign.

6. **Body/Squad Camera Contract**

Consider approval of contract between the Pine County Sheriff's Office and Utility Associates to provide 30 squad and 30 body cameras with installation, training and outfitting. The five-year cost is \$379,000. Authorize Board Chair to sign the Offer of Acceptance and the County Administrator to sign the Customer Service Agreement.

**REGULAR AGENDA**

1. **Facilities Committee Report (Minutes attached)**

The Facilities Committee met June 3, 2020. Information only, no board action necessary.

2. **Investment (Finance) Committee Report (Minutes attached)**

The Investment Committee met June 5, 2020 and made the recommendation to provide a three-month credit of \$375 for the on-sale liquor license renewals issued by Pine County for the existing license holders. For eligible applicants, the renewal license fee shall be \$1,125.

3. **Personnel Committee Report (Minutes attached)**

The Personnel Committee met June 9, 2020 and made the following recommendations:

A. **County Attorney**

- i. Acknowledge the retirement of County Attorney Office Manager Terri Janssen, effective July 31, 2020, and to authorize backfill of the position and any subsequent vacancies due to internal promotion or lateral transfer.

B. **Jail**

- i. Acknowledge the resignation of Corrections Officer Jennifer Neel, effective June 5, 2020, and to authorize backfill of the position and any subsequent vacancies due to internal promotion or lateral transfer.

C. **Zoning**

- i. Acknowledge the resignation of Environmental Technician Leah Hart, effective June 12, 2020 and authorize backfill of the position and any subsequent

- vacancies that may occur due to internal promotion or lateral transfer.
- ii. Approve restructure of the current Zoning and Environmental Technician Support position including additional job duties, revised job description, title change to Zoning and Solid Waste Technician, grade change from 5 (minimum starting wage \$18.46/hour) to 7 (minimum starting wage \$20.74/hour). Current job incumbent Joy Hix will receive a pay increase from \$22.45/hour to \$23.40/hour effective July 1, 2020. Her anniversary date will remain March 9, 2015.
- iii. Approve the newly created Zoning and Solid Waste Support Specialist position (AFSCME Road and Bridge Contract, grade 4, minimum starting wage of \$17.41/hour) along with the proposed job description.

**4. Performance Management Program Participation**

Consider approval of Resolution 2020-35 to continue participation in the Council on Local Results and Innovation Performance Measurement Program. Authorize Board Chair and County Administrator to sign.

**5. Elections Overview**

County Auditor-Treasurer Kelly Schroeder will provide an overview of the 2020 elections and the election process

**6. Nemadji One Watershed One Plan Summary**

Melanie Bomier, Water Resources Technician for the Carlton Soil & Water Conservation District will present on the Nemadji One Watershed One Plan. The complete draft [Comprehensive Watershed Management Plan](#) is posted on the website for the meeting under the “more” tab as additional information.

**7. East Central Regional Juvenile Center Update**

Probation Director Terry Fawcett will provide an update on the East Central Regional Juvenile Center.

**8. Coronavirus Response Update**

**9. Commissioner Updates**

- AMC Blue Ribbon Committee on County Government Operations
- Arrowhead Counties Association
- Central MN Council on Aging
- Central Regional EMS
- East Central Solid Waste Commission
- East Central Regional Library Board
- Pine County Chemical Health Coalition
- Soil & Water Conservation District
- Law Library
- Central MN Jobs and Training Service
- Board of Equalization
- Other

**10. Other**

**11. Upcoming Meetings (Subject to Change)—All meetings to be conducted remotely unless otherwise indicated. Contact the organization hosting the meeting for call-in information.**

- a. Pine County Board Meeting, Tuesday, June 16, 2020, 10:00 a.m., North Pine Government Center, 1602 Hwy. 23 No., Sandstone, Minnesota.
- b. Blue Ribbon Committee, Wednesday, June 17, 2020, 1:30 p.m.
- c. Insurance Committee, Thursday, June 18, 2020, 10:30 p.m.
- d. Snake River Watershed Management Board, Monday, June 22, 2020, 9:00 a.m.
- e. State Community Health Services Advisory Committee (SCHSAC), Monday, June 22, 2020, 10:00 a.m.
- f. East Central Regional Development Commission, Monday, June 22, 2020, 5:00 p.m.
- g. NLX, Wednesday, June 24, 2020, 10:00 a.m.
- h. Blue Ribbon Committee, Wednesday, June 24, 2020, 1:30 p.m.
- i. Northeast Emergency Communications Board/Regional Advisory Committee, Thursday, June, 25, 2020, 10:00 a.m.
- j. Technology Committee, Tuesday, June 30, 2020, 9:00 a.m.
- k. Facilities Committee, Wednesday, July 1, 2020, 9:00 a.m.
- l. 1W1P – Nemadji, Thursday, July 2, 2020, 9:00 a.m.
- m. Pine County Board Meeting, Tuesday, July 7, 2020, 10:00 a.m., North Pine Government Center, 1602 Hwy. 23 No., Sandstone, Minnesota

**12. Adjourn**