

**MINUTES
OF THE
PINE COUNTY BOARD MEETING
Regular Meeting**

**Tuesday, October 6, 2020 - 10:00 a.m.
North Pine Government Center, Sandstone, Minnesota**

Chair Steve Hallan called the meeting to order at 10:00 a.m.

Chair Hallan stated the Governor of the State of Minnesota has issued Executive Order 20-01 Declaring a Peacetime Emergency and Coordinating Minnesota's Strategy to Protect Minnesotans from COVID-19. On March 24, 2020, the Pine County Board of Commissioners declared a local emergency for Pine County.

Based on these conditions, the Chair of the Pine County Board of Commissioners has determined that the requirements of Minnesota Statute 13D.021, Subd. (1) have been met and it is not practical or prudent for all members of the county board to meet in person. Members of the county board will join the meeting remotely.

The public was invited to join the meeting remotely by phone, WebEx or watch via live stream on YouTube.

Commissioner John Mikrot and Commissioner Matt Ludwig were present in the meeting room. Members present via electronic means were Chair Hallan, Commissioner Josh Mohr and Commissioner Steve Chaffee. Also present in the meeting room was County Administrator David Minke and present via electronic means was County Attorney Reese Frederickson.

The Pledge of Allegiance was said.

Chair Hallan called for public comment. There was no public comment.

Chair Hallan requested the following revisions to the agenda:

Additions:

- 1) F) Minutes of Boards, Reports and Correspondence:
Pine County Zoning Board Minutes – August 28, 2020
- 2) Consent Agenda #6: 2020 Land Auction Results
- 3) Consent Agenda #7: Tax Forfeit Repurchase Application
Consider approval of the following:
 - i. Resolution 2020-64 authorizing Thomas R. Weber, former owner, to repurchase the property described as Lot 22, Block 1, Pathfinder Village, 1st Addition, (Parcel ID 09.5022.000) in full.
 - ii. Resolution 2020-65 authorizing George and Amylen Clark, former owners, to repurchase the property described as Lot 14, Block 1, Kettle River Pines, (Parcel ID 31.5049.000) in full.

Additional Information:

- 1) Regular Agenda #3: Sale of General Obligation Capital Improvement Plan Bonds, Series 2020A; Sales Report; updated Resolution 2020-66
- 2) No-Wake Ordinance Public Hearing Public Comments
- 3) CARES Act Update powerpoint

Motion by Commissioner Ludwig to adopt the amended Agenda. Second by Commissioner Mikrot. A Roll Call vote was called by Chair Hallan: District 3-Commissioner Chaffee/Aye; District 4-

Commissioner Mikrot/Aye; District 5-Commissioner Ludwig/Aye; District 1-Chair Hallan/Aye; District 2-Commissioner Mohr/Aye. Motion carried 5-0.

Motion by Commissioner Mohr to approve the September 15, 2020 county board meeting and Summary for publication. Second by Commissioner Chaffee. A Roll Call vote was called by Chair Hallan: District 4-Commissioner Mikrot/Aye; District 5-Commissioner Ludwig/Aye; District 1-Chair Hallan/Aye; District 2-Commissioner Mohr/Aye; District 3-Commissioner Chaffee/Aye. Motion carried 5-0.

Minutes of Boards, Reports and Correspondence

Pine County Chemical Health Coalition Minutes – September 14, 2020

Pine County Housing and Redevelopment Authority (HRA) Board of Directors regular meeting Minutes - August 26, 2020

Pine Rehabilitation and Supported Employment, Inc. (PHASE) correspondence – September 16, 2020

Pine County Land Surveyor Monthly Report – September 2020

Pine County Zoning Board Minutes – August 28, 2020

Motion by Commissioner Ludwig to acknowledge the Minutes of Boards, Reports and Correspondence. Second by Commissioner Mohr. A Roll Call vote was called by Chair Hallan: District 5-Commissioner Ludwig/Aye; District 1-Chair Hallan/Aye; District 2-Commissioner Mohr/Aye; District 3-Commissioner Chaffee/Aye; District 4-Commissioner Mikrot/Aye. Motion carried 5-0.

Motion by Commissioner Mikrot to approve the amended Consent Agenda. Second by Commissioner Chaffee. A Roll Call vote was called by Chair Hallan: District 1-Chair Hallan/Aye; District 2-Commissioner Mohr/Aye; District 3-Commissioner Chaffee/Aye; District 4-Commissioner Mikrot/Aye; District 5-Commissioner Ludwig/Aye. Motion carried 5-0.

CONSENT AGENDA

1. **Donations-None**
2. **Personnel / Completion of Probation**
Approve regular employment status for Case Aide Justine Ward, effective October 6, 2020.
3. **Cooperative Agreement for Non-Emergency Medical Transportation**
Approve the Agreement By and Among the Metropolitan County Consortium for Administration of Non-Emergency Medical Transportation and authorize county administrator and county board chair to sign.
4. **Approve Updated JPA with Central Minnesota Emergency Medical Services**
Approve the updated Joint Powers Agreement with Central Minnesota Emergency Medical Services and authorize the county administrator and county board chair to sign.
5. **Septic Fix Up Special Assessments**
Approve Resolution 2020-67 extending special assessments to the following:
 - A. Jeannette Shute, PID 30.0172.000, \$14,560
 - B. Patrick & Lea Bonander, PID 33.0321.001, \$25,405
 - C. David Fick, PID 26.0090.000, \$19,375
 - D. James & Kirsten Best, PID 12.0065.000, \$4,322.86 (this assessment was previous levied however is being redone due to refinancing)

6. **2020 Land Auction Results**

The 2020 Land Auction was held September 18, 2020 at the Pine County Fairgrounds. Total monies bid for the sale of tax-forfeited land was \$1,102,100; 23 tracts out of 27 tracts were sold at the auction. Since the auction two more tracts were sold over the counter, leaving only two tracts available for sale.

7. **Tax Forfeit Repurchase Applications**

- A. Approve Resolution 2020-64 authorizing Thomas R. Weber, former owner, to repurchase the property described as Lot 22, Block 1, Pathfinder Village, 1st Addition, (Parcel ID 09.5022.000) in full.
- B. Resolution 2020-65 authorizing George and Amylen Clark, former owners, to repurchase the property described as Lot 14, Block 1, Kettle River Pines, (Parcel ID 31.5049.000) in full.

REGULAR AGENDA

1. **Public Hearing – Ordinance 2020-63 No Wake Ordinance for Pokegama Lake, Cross Lake, and the Snake River between said lakes**

Land and Resources Manager Caleb Anderson stated concern has been expressed for shoreline erosion and property loss experienced as a result of boat wakes on Pokegama Lake, Cross Lake, and the Snake River between those lakes. The county is interested in standardizing the process for when wakes are restricted to assist the sheriff's office with no-wake enforcement. Signage, placing of buoys, and restrictions triggering a no-wake designation were discussed.

Chair Hallan opened the public hearing at 10:19 a.m. and called for public comment.

The following residents stated their support of the proposed no wake ordinance: Shanda Osiecki (via webex), Mary Reuter/Cross Lake Association (via webex), Al Johnson/Chair of the Pokegama Lake Association (via chat feature on webex), and written comments received from Dennis Johnson, Jeremy Cummings, Larry Schumann, Mark Tollefson and Steve Loew. There being no additional public comment, Chair Hallan closed the public hearing at 10:25 a.m. Extending the public comment period for an additional 30 days was discussed.

Motion by Commissioner Ludwig to extend the no wake ordinance public comment period to November 5, 2020 (30 days) and authorize county staff to proceed with ordinance submission to the Minnesota DNR for approval. Second by Commissioner Mohr. A Roll Call vote was called by Chair Hallan: District 2-Commissioner Mohr/Aye; District 3-Commissioner Chaffee/Aye; District 4-Commissioner Mikrot/Aye; District 5-Commissioner Ludwig/Aye; District 1-Chair Hallan/Aye. Motion carried 5-0.

2. **Technology Committee Report**

Chair Hallan provided an overview of the September 22, 2020 Technology Committee meeting. The county is not satisfied with the MCCC Tax and Computer Assisted Mass Appraisal (CAMA) system vendor and will proceed with its own RFP.

3. **Sale of General Obligation Capital Improvement Plan Bonds, Series 2020A**

Ehlers Senior Financial Advisor Todd Hagen reported four bids were received on October 5. The lowest bidder was BAIRD, Milwaukee, Wisconsin. Hagen reported that it was a good bid and a better interest rate than his estimate.

Motion by Commissioner Mohr to approve Resolution 2020-66 Authorizing Issuance, Awarding Sale, Prescribing the Form and Details and Providing for the Payment of \$8,310,000 General Obligation Capital Improvement Plan Bonds, Series 2020A. Second by Commissioner Chaffee.

A Roll Call vote was called by Chair Hallan: District 3-Commissioner Chaffee/Aye; District 4-Commissioner Mikrot/Aye; District 5-Commissioner Ludwig/Aye; District 1-Chair Hallan/Aye; District 2-Commissioner Mohr/Aye. Motion carried 5-0.

4. **Coronavirus Response Update**

A. Community Health Services Administrator Sam Lo provide an update on the current public health situation.

B. CARES Act Funding Distribution Update

County Administrator David Minke provided an update on the allocation of federal CARES Act funds, stating that when the initial funds were allocated it was anticipated there would be reallocations.

Motion by Commissioner Chaffee to approve the Agreement between Pine County and the Initiative Foundation for the CARES Act Business Assistance Program and Non-Profit Assistance Program, for the term September 24, 2020 through November 30, 2020; and to award the allocation of CARES Act funds as follows: courtroom technology/\$411,300, sheriff radios/\$317,159, public health van/\$125,000. Second by Commissioner Mikrot. A Roll Call vote was called by Chair Hallan: District 4-Commissioner Mikrot/Aye; District 5-Commissioner Ludwig/Aye; District 1-Chair Hallan/Aye; District 2-Commissioner Mohr/Aye; District 3-Commissioner Chaffee/Aye. Motion carried 5-0.

5. **County Housing and Redevelopment Authority (HRA) Membership**

Chair Hallan explained Minnesota statutes 469 requires membership on the HRA Authority to reflect an areawide distribution on a representative basis; historically appointment of HRA commissioners has been without regard to geographic representation. Resolution 2020-68 will establish the process to transition to an area wide distribution on a representative basis starting with appointment in October 2020.

Motion by Commissioner Mohr to approve Resolution 2020-68 Establishing the Process to Appoint Housing and Redevelopment Authority Commissioners. Second by Commissioner Ludwig. A Roll Call Vote was called by Chair Hallan: District 5-Commissioner Ludwig/Aye; District 1-Chair Hallan/Aye; District 2-Commissioner Mohr/Aye; District 3-Commissioner Chaffee/Aye; District 4-Commissioner Mikrot/Aye. Motion carried 5-0.

6. **Commissioner Updates**

Arrowhead Counties Association: Commissioner Mikrot stated the state deficit, the closing of Department of Corrections facilities in Willow River and Togo, and surrounding counties' preliminary levies were discussed.

Minnesota Rural Counties: Chair Hallan stated this was the annual meeting where officers were elected.

Lakes and Pines: Chair Hallan stated this was the annual meeting. Only staff and the elected board were present.

Snake River Watershed: Meeting cancelled.

1W1P Nemadji: Meeting cancelled until after the October public hearing on 1W1P.

East Central Regional Juvenile Center: Commissioner Ludwig and Probation Director Terry Fawcett discussed the Joint Powers Agreement; should the county intend to withdraw from the Joint Powers Agreement in 2021, it will be necessary to provide notice by year end 2020.

7. **Other**

None.

8. Upcoming Meetings

Upcoming meetings were reviewed.

County Administrator Minke reviewed the procedure for conducting a closed meeting via electronic means.

9. Closed Meeting – labor negotiations

Motion by Commissioner Mohr to close the meeting in accordance with Minnesota Statutes §13D.03 to consider negotiation strategies and develop, discuss and review labor negotiation proposals and to go into closed session for negotiations conducted pursuant to Minnesota Statutes §179A.01 to §179A.25. Second by Commissioner Mikrot. A Roll Call vote was called by Chair Hallan: District 1-Chair Hallan/Aye; District 2-Commissioner Mohr/Aye; District 3-Commissioner Chaffee/Aye; District 4-Commissioner Mikrot/Aye; District 5-Commissioner Ludwig/Aye. Motion carried 5-0.

A five-minute recess will be taken.

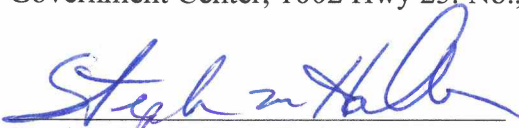
The meeting was closed at 11:48 a.m.

The closed session for labor negotiations convened at 11:53 a.m. Present were Commissioners Hallan, Mohr, Chaffee, Ludwig and Mikrot. Also present were Human Resources Manager Jackie Koivisto, County Auditor-Treasurer Kelly Schroeder, County Attorney Reese Frederickson and County Administrator David Minke. Ludwig, Mikrot and Minke were present in the meeting room. All others joined via electronic means.

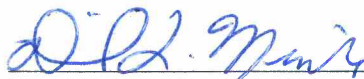
The open session reconvened at 12:20 p.m.

10. Adjourn

With no further business, Chair Hallan adjourned the meeting at 12:20 p.m. The next regular meeting of the county board is scheduled for Tuesday, October 20, 2020 at 10:00 a.m., North Pine Government Center, 1602 Hwy 23, No., Sandstone, Minnesota.



Stephen M. Hallan, Chair
Board of Commissioners



David J. Minke, Administrator
Clerk to County Board of Commissioners