

**MINUTES
OF
SPECIAL MEETING –BUDGET COMMITTEE**

**Tuesday, August 31, 2020 - 9:00 a.m.
Held Via Electronic Means Due to Pandemic**

Chair Steve Hallan called the meeting to order at 9:00 a.m.

Chair Hallan stated the Governor of the State of Minnesota has issued Executive Order 20-01 Declaring a Peacetime Emergency and Coordinating Minnesota’s Strategy to Protect Minnesotans from COVID-19. On March 24, 2020, the Pine County Board of Commissioners declared a local emergency for Pine County.

Based on these conditions, the Chair of the Pine County Board of Commissioners has determined that the requirements of Minnesota Statute 13D.021, Subd. (1) have been met and it is not practical or prudent for all members of the county board to meet in person. All members of the county board joined by electronic means.

The public was invited to join the meeting remotely by phone, WebEx or watch via live stream on YouTube.

Members present via electronic means were Chair Hallan, Commissioner Josh Mohr, Commissioner Steve Chaffee, Commissioner John Mikrot and Commissioner Matt Ludwig. Also present via electronic means were County Administrator David Minke, County Attorney Reese Frederickson, Probation Director Terry Fawcett, Health & Human Services Director Becky Foss, Social Services Supervisor Barb Schmidt, County Engineer Mark LeBrun and County Auditor-Treasurer Kelly Schroeder.

The Pledge of Allegiance was said.

Chair Hallan asked for revisions to the agenda. There were none.

Motion by Commissioner Ludwig to adopt the Agenda. Second by Commissioner Mohr. A Roll Call vote was called by Chair Hallan: District 5-Commissioner Ludwig/Aye; District 1-Chair Hallan/Aye; District 2-Commissioner Mohr/Aye; District 3-Commissioner Chaffee/Aye; District 4-Commissioner Mikrot/Aye. Motion carried 5-0.

The county board received presentations as to department budget status and preliminary requests from the following departments:

Probation..... Terry Fawcett
❖ 10.4% 2021 budget increase request. Probation’s budgetary increase requests are due to personnel. The rest of the budget remains the same overall.

County Attorney..... Reese Frederickson
• Law Library
 ❖ No requested increase in 2021 budget
• Victim Services
 ❖ 9% 2021 budget increase request; remainder from grant

- County Attorney
 - ❖ 7.4% 2021 budget increase request. Entire increase is salary/wages, market increase and contribution

Veteran's Service Office..... Barb Schmidt
 ❖ 8.9% 2021 budget increase request.

Health & Human Services Becky Foss
 ❖ 0% 2021 increase requested. In order to develop a budget that requests a zero percent increase in tax levy, HHS will use the fund balance from 2020, trim placement expenses, cut \$20,000 in placement budget for future years or the set aside for the ERC, cut personnel, and be less conservative in some areas of revenue projection.

Building Maintenance/Highway Mark LeBrun
 ❖ Includes 32 positions (proposed budgets include a 2.9% COLA, step increases and 10% health insurance premium increase
 ❖ \$670,000 for fleet vehicle/equipment purchases (5 marked squads, 6 fleet vehicles, 1 tandem truck)
 ❖ \$75,000 in Building Fund for replacement of 1610 building roof replacement
 ❖ Building Maintenance: Requesting a property tax levy of \$591,725 (increase of \$11,727)
 ❖ Road and Bridge/Public Works: Requesting a property tax levy of \$1,979,821 (increase of \$50,000)
 ➤ Propose to use sales tax funds of \$1,200,000 for projects

Adjourn

With no further business, the meeting adjourned at 10:27 a.m. The next Special Meeting-Budget Committee is scheduled for September 9, 2020, 9:00 a.m.



 Stephen M. Hallan, Chair
 Board of Commissioners
 Josh Motor, Vice Chair



 David J. Minke, Administrator
 Clerk to County Board of Commissioners