



AGENDA

PINE COUNTY BOARD REGULAR MEETING

District 1	Commissioner Hallan
District 2	Commissioner Mohr
District 3	Commissioner Lovgren
District 4	Commissioner Waldhalm
District 5	Commissioner Ludwig

Tuesday, January 19, 2021, 10:00 a.m.

North Pine Government Center

1602 Hwy. 23 No.

Sandstone, Minnesota

- **The Meeting Will be In Person and Via WebEx (video / phone conference) and streamed live on the internet.**
- **Not more than two county commissioners will be present in the meeting room.**
- **The public may join the meeting via WebEx, in person at the meeting room, or watch the livestream.**
- **If joining the meeting in person, the total number of persons (including commissioners) cannot exceed 10 and social distancing of at least 6 feet will be in effect.**

The Governor of the State of Minnesota has issued Executive Order 20-01 Declaring a Peacetime Emergency and Coordinating Minnesota's Strategy to Protect Minnesotans from COVID-19. On March 24, 2020 the Pine County Board of Commissioners declared a local emergency for Pine County.

Based on these conditions, the Chair of the Pine County Board of Commissioners has determined that the requirements of Minnesota Statute 13D.021, Subd. (1) have been met and it is not practical or prudent for all members of the county board to meet in person.

The public is invited to join the meeting in person or remotely: by phone call 1-650-215-5226, (access code): 175 338 6434, (password): TVrj8WUTa59. Click the link on the county website (www.co.pine.mn.us) for more information and to watch a live stream broadcast of the meeting.

- A) Call meeting to order
- B) Pledge of Allegiance
- C) Public Forum. Members of the public are invited to speak. After being recognized by the Chair, each speaker should state his/her name and limit comments to three (3) minutes.
- D) Adopt Agenda
- E) Approve Minutes
 - Organizational and Regular Minutes and Summary for publication – January 5, 2021
 - Special Meeting-Committee of the Whole (Strategic Planning) – January 12, 2021
- F) Minutes of Boards, Reports and Correspondence
 - Pine County Housing and Redevelopment Authority (HRA) Board of Directors Minutes: Regular Meeting/November 18, 2020; Annual Meeting/November 18, 2020; Special Meeting/December 22, 2020.

G) Approve Consent Items

CONSENT AGENDA

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

1. **Review December, 2020 Cash Balance (attached)**

Fund	December 31, 2019	December 31, 2020	Increase/Decrease
General Fund	6,501,347	7,032,144	530,797
Health and Human Services Fund	1,689,735	2,545,198	855,463
Road and Bridge Fund	2,816,753	770,230	(2,046,523)
CARES Act	0	0	0
Land Management Fund	2,342,444	2,417,136	74,693
TOTAL (inc non-major funds)	16,790,258	16,484,318	(305,940)

2. **December 2020 Disbursements/Claims Over \$2,000 (attached)**

Consider approval of the December 2020 disbursements and claims over \$2,000.

3. **Application for Premises Permits**

Consider approval of the following resolutions for premises permits and authorize Board Chair and County Administrator to sign:

- A. Resolution 2021-06 -- Pine City Youth Hockey Association to conduct lawful gambling at Wings North, 19072 Homestead Rd, Pine City (Pokegama Township).
- B. Resolution 2021-07 -- Sturgeon Lake Area Lions to conduct lawful gambling at Doc's Sports Bar & Grill, 34427 Majestic Dr., Sturgeon Lake (Windemere Township).

4. **Bank Depositories**

Acknowledge the banks used by Pine County as its depositories:

- A. primary checking and money market accounts are held at Frandsen Bank & Trust;
- B. secondary checking and money market accounts are held at Stearns Bank; Stearns is the depositor for individuals making their tax and other payments online. Additionally, due to the interest rate, much of the cash holdings are transferred into this money market account.
- C. State and Federal payments are automatically deposited into the Minnesota Association of Governments Investing for Counties (MAGIC) account. These funds are held in this account until transferred to Frandsen for general use or Stearns for interest accumulation.
- D. Due to the 2020 bonding refunding, the county has funds in escrow at Ehlers & Associates until the bond is paid off (January 27, 2021) and the construction funds are utilized.

5. **Hinckley Prosecution Agreement**

Consider approval of the Agreement for Prosecution Services between the City of Hinckley and Pine County for a two-year term, beginning January 1, 2021 through 2022. The city will pay to the county a total amount of \$32,000 for prosecution services. Authorize Board Chair and County Auditor to sign.

6. **Appointment to Extension Committee**

Consider the following appointments to the Extension Committee:

- A. District 1: Reappointment of Linda Defenbaugh for the term January 1, 2021 through December 31, 2023.
 - B. District 2: Reappointment of Donna Cherrier for the term January 1, 2021 through December 31, 2023.
 - C. At Large Seat: Appointment of Barbara Videen for the term January 1, 2021 to December 31, 2022 as Barbara Fischer, the current At Large representative, is unable to finish the term.
7. **Septic Fix-Up Special Assessment**
 Consider approval of Resolution 2021-05 extending a septic fix-up special assessment to Benjamin T. Dahl and Jillian D. Dahl (PID 33.5210.000) in the amount of \$10,800. Authorize Board Chair and County Administrator to sign.

REGULAR

1. Legislative Update by State Representative Nathan Nelson

2. Personnel Committee Report (Minutes attached)

The Personnel Committee met on January 11, 2021. The Personnel Committee made the following recommendations:

A. Sheriff's Office – Corrections

- i. Acknowledge the resignation of part-time Corrections Officer, Ric Rarick, effective December 16, 2020 and approve backfill of the position and any subsequent vacancies due to internal promotion or lateral transfer. The position is a Grade 7 with a minimum starting wage of \$21.34/hour.
- ii. Approve the promotion of Corrections Officer Jennifer MacQuiddy to Jail Sergeant, effective January 11, 2021. Her job grade and pay will change from Corrections Officer Grade 7, \$26.83/hour to Jail Sergeant Grade 10, \$31.94/hour.

B. Sheriff's Office – Administrative Support

- i. Acknowledge the resignation of Sheriff's Secretary Christina Johnson, effective January 22, 2021, and approve backfill of the position and any subsequent vacancies due to internal promotion or lateral transfer. The position is a Grade 4 with a minimum starting wage of \$17.66/hour.

C. Health and Human Services

- i. Acknowledge the resignation of Adult Protection Social Worker Noelle LeVoir, effective December 31, 2020 and authorize backfill of the position and any subsequent vacancies due to internal promotion or lateral transfer. Position is a Grade 10 with a minimum starting wage of \$26.06/hour.
- ii. Acknowledge the resignation of Eligibility Worker JoDee Simon, effective December 31, 2020 and authorize backfill of the position and any subsequent vacancies due to internal promotion or lateral transfer. Position is a Grade 6 with a minimum starting wage of \$19.84/hour.
- iii. Acknowledge the resignation of Eligibility Worker Bev Olson, effective January 8, 2021, and authorize backfill of the position and any subsequent vacancies due to internal promotion or lateral transfer. Position is a Grade 6 with a minimum starting wage of \$19.84/hour.

3. 2021 Committee Assignments and Other Appointments

Consider ratifying the outside board and committee appointments as shown on the attached roster.

4. **Nemadji Watershed Plan Memorandum of Agreement and Budget**
 - A. Consider adoption of the Memorandum of Cooperative Agreement for implementation of the Nemadji One Watershed One Plan. Authorize Board Chair and County Administrator to sign.
 - B. Consider adoption of the provided budget for the first biennium of plan implementation.

5. **Review/Confirm Strategic Planning Goals/Priorities**

6. **Coronavirus Response Update**
 - A. Public Health Update
 - B. Pine County Business and Non-Profit Assistance Grant Program Update

7. **Commissioner Updates**
 - Central MN Council on Aging/Board of Directors
 - East Central Regional Library Trustee Board
 - Soil & Water Conservation District
 - Wellness Committee
 - Other

8. **Other**

9. **Upcoming Meetings (Subject to Change)—All meetings to be conducted remotely unless otherwise indicated. Contact the organization hosting the meeting for call-in information.**
 - a. Pine County Board of Commissioners, Tuesday, January 19, 2021, 10:00 a.m., 1602 Hwy. 23 No., Sandstone, Minnesota
 - b. Newly Elected County Officials Commissioner Training/County Government 101, Wednesday, January 20-21, 2021, 9:00 a.m.
 - c. Arrowhead Counties Association, Wednesday, January 20, 2021, 6:00 p.m.
 - d. Snake River Watershed Management Board, Monday, January 25, 2021, 9:00 a.m.
 - e. Lakes & Pines Community Action Council, Monday, January 25, 2021, 10:00 a.m.
 - f. Snake River Watershed Policy Committee, Monday, January 25, 2021, 10:30 a.m.
 - g. Lower St. Croix Policy Committee, Monday, January 25, 2021, 4:00 p.m.
 - h. Technology Committee, Tuesday, January 26, 2021, 9:00 a.m.
 - i. Northeast Minnesota Emergency Communications Board/Radio Advisory Committee, Thursday, January 28, 2021, 10:00 a.m.
 - j. Central Minnesota Region EMS, Friday, January 29, 2021, 10:00 a.m.
 - k. Pine County Board of Commissioners Regular Meeting, Tuesday, February 2, 2021, 10:00 a.m., 1602 Hwy. 23 No., Sandstone, Minnesota

10. **Adjourn**