



AGENDA

PINE COUNTY BOARD OF COMMISSIONERS ORGANIZATIONAL and REGULAR MEETING

District 1	Commissioner Hallan
District 2	Commissioner Mohr
District 3	Commissioner Lovgren
District 4	Commissioner Waldhalm
District 5	Commissioner Ludwig

Tuesday, January 5, 2021, 10:00 a.m.
Board Room, Pine County Courthouse
635 Northridge Drive NW
Pine City, Minnesota

- **The Meeting Will be In Person and Via WebEx (video / phone conference) and streamed live on the internet.**
- **Not more than two county commissioners will be present in the meeting room.**
- **The public may join the meeting via WebEx, in person at the meeting room, or watch the livestream.**
- **If joining the meeting in person, the total number of persons (including commissioners) cannot exceed 10 and social distancing of at least 6 feet will be in effect.**

The Governor of the State of Minnesota has issued Executive Order 20-01 Declaring a Peacetime Emergency and Coordinating Minnesota's Strategy to Protect Minnesotans from COVID-19. On March 24, 2020 the Pine County Board of Commissioners declared a local emergency for Pine County.

Based on these conditions, the Pine County Administrator has determined that the requirements of Minnesota Statute 13D.021, Subd. (1) have been met and it is not practical or prudent for all members of the county board to meet in person.

The public is invited to join the meeting in person or remotely: by phone call 1-650-215-5226, (access code): 175 248 6128, (password): wAbS62TEng3. Click the link on the county website (www.co.pine.mn.us) for more information and to watch a live stream broadcast of the meeting.

- A) Call meeting to order (County Administrator)
- B) Pledge of Allegiance
- C) Election of County Board Chair and Vice-Chair for 2021
- D) Public Forum. Members of the public are invited to speak. After being recognized by the Chair, each speaker should state his/her name and limit comments to three (3) minutes.
- E) Adopt Agenda
- F) 2021 Committee Assignments and other appointments

- G) 2021 County Board Schedule
- H) Approve Minutes of December 15, 2020 County Board Meeting and Summary for publication.
- I) Minutes of Boards, Committees and Correspondence
 - Pine County Chemical Health Coalition Minutes – December 14, 2020
 - Pine County Land Surveyor Monthly Report – December, 2020
- J) Approve Consent Items

CONSENT AGENDA

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

1. Donations

- A. Consider acceptance of a \$500 donation from Atscott Manufacturing for the annual Pine County Sheriff’s Office Toy Drive.

2. Contracts

Consider approval of the following contracts and authorize Board Chair and County Administrator to sign:

A. Soil & Water Conservation District (SWCD) Administrative Support Contract

Provide temporary administrative support to the Soil & Water Conservation District by the County Zoning Department. The county shall bill SWCD for work performed at the rate of \$26 per hour which shall apply to time worked by county staff and include travel time, if necessary. The term of the contract is January 5, 2021 through December 31, 2021.

B. Rise Up Psychological Services Contract

Between Rise Up Psychological Services and Pine County Health & Human Services (HHS) for Rise Up Psychological Services to provide clinical supervision to HHS’s children’s mental health case managers at a rate of \$125 per hour (three hours per month; \$4,500/year), and reflective practice supervision to HHS staff including public health family home visiting staff and child protection staff, at a rate of \$100 per hour (maximum of \$15,600/year). The term of the contract will be January 1, 2021 through December 31, 2021.

C. Medication Management Services

Between Kanabec County Family Services (KCFS) and Pine County Health & Human Services (HHS) for KCFS to provide medication management services. The term of the contract is January 1, 2021 through December 31, 2021. The rate is \$128.64 per hour, not to exceed \$10,805 annually.

D. Solid Oak Financial Services

Between Solid Oak Financial Services and Pine County Health & Human Services to provide guardianship services to adults who need a guardian. The term of the contract is January 1, 2021 through December 31, 2021. The cost of the service is increasing from \$130/month per individual to \$155/month per individual.

3. Septic Fix-Up Special Assessment

Consider approval of Resolution 2021-01 extending septic fix-up special assessments as follows:

- A. Paul E. Jerry, PID 17.0256.000, \$13,280
- B. Shawn Kilpela and Stacie Mix, PID 43.0552.000, \$11,496.21

- C. Ralph O. Baker and Gloria J. Baker, PID 26.0049.000, \$5,750
 - D. Michael T. Belland and Michelle M. Belland, PID 26.8800.300, \$5,750
 - E. Clifford McCann, PID 31.0020.001, \$15,800
 - F. Kevin W. Dahl and Paula K. Dahl, PID 43.0608.001, \$24,500
- Authorize Board Chair and County Administrator to sign.

4. Final Payment Contract #1901

Consider approval of final payment to S. R. Reinforcing Inc. in the amount of \$33,066.93 for Contract #1901 related to SAP 058-632-018 / Bridge #58557 on CSAH 32, 2.4 miles Northwest of CSAH 31 over Hay Creek, and authorize County Administrator to sign the Certificate of Final Contract Acceptance.

5. Training

A. Consider approval of Jacqueline Ness, Clerk III in the Auditor-Treasurer's Office, to attend the virtual Pro-West Legal Description Training hosted by the Minnesota Counties Computer Cooperative. Registration: \$180; no travel expenses. Funds are available within the 2021 Auditor-Treasurer's Office budget.

REGULAR AGENDA

1. Recognition of 50 Years of County Employment

Acknowledge Office Manager Janet Schumacher's 50 years of employment with Pine County Health & Human Services.

2. Introduction to Soil & Water Conservation District Interim District Manager

Introduction of Paul Swanson, District Forester who will be acting as the SWCD Interim District Manager for a six-month period.

3. U of M Extension / Ag Educator Program Update

Presentation by Pine County Extension Ag Educator Rod Greder, U of M Extension Program Leader Nathan Winter, and U of M Extension Regional Director Susanne Hinrichs.

4. Property Clean-Up Special Assessment

Consider approval of Resolution 2021-02 extending a special assessment for parcel 28.0520.005 for \$28,500 for a term of 20 years at 0% interest. Authorize Board Chair and County Administrator to sign.

5. Proposed 2021 Legislative Priorities – Arrowhead Counties Association

Discussion and direction as to the county's legislative priorities.

6. Request for Bids for Official Publication for 2021

Award bid.

7. Labor Negotiations Update

A. Consider approval of Labor Agreement with the Social Services Supervisors with the terms as stated subject to final drafting by the County Administrator. Authorize Board Chair and County Administrator to sign.

B. Consider approval of Labor Agreement with the Deputies with the terms as stated subject to final drafting by the County Administrator. Authorize Board Chair and County Administrator to sign.

Recess Regular Board meeting and Convene Rail Authority meeting.

8. Pine County Regional Railroad Authority Annual Meeting

Appoint Chair, Vice Chair, Secretary and Treasurer

(2020 appointments were Chair: Steve Hallan; Vice Chair: Josh Mohr;

Secretary: County Administrator David Minke/non-voting; and Treasurer: Auditor/Treasurer Kelly Schroeder/non-voting)

Discussion of Regional Rail Authority business (if any).

Adjourn Rail meeting and Reconvene County Board meeting.

9. Coronavirus Response Update

A. Public Health Update

B. State Business Relief Program Update

10. Commissioner Updates

Welding/Business Computer/Auto Tech Workfast PTCC Graduations

Arrowhead Counties Association: Cancelled

East Central Regional Development Commission (ECRDC)

ECRDC Legislative Roundtable

NLX: Cancelled

Pine County Housing and Redevelopment Authority telephone conference

Other

11. Other

12. Upcoming Meetings (Subject to Change) – All meetings to be conducted remotely unless otherwise indicated. Contact the organization hosting the meeting for call-in information.

- a. **Pine County Organizational and Regular Board Meeting, Tuesday, January 5, 2021, 10:00 a.m.**, Board Room, Courthouse, Pine City, Minnesota.
- b. **Facilities Committee, Wednesday, January 6, 2021, 9:00 a.m.**
- c. **Central MN Council on Aging/Board of Directors, Thursday, January 7, 2021, 10:00 a.m.**
- d. **Personnel Committee, Monday, January 11, 2021, 9:00 a.m.**
- e. **East Central Regional Library Trustee Board, Monday, January 11, 2021, 10:00 a.m.**
- f. **Special Meeting-Strategic Planning, Tuesday, January 12, 2021, 10:30 a.m.**
- g. **Soil & Water Conservation District, Tuesday, January 12, 2021, 2:00 p.m.**
- h. **Pine County Board Meeting, Tuesday, January 19, 2021, 10:00 a.m.**, North Pine Government Center, 1602 Hwy. 23 No., Sandstone, Minnesota.

13. Adjourn