

ADDITIONS/REVISIONS/CORRECTIONS

**Regular Meeting
September 7, 2021**

1. **ADDITION: Consent Agenda Item 6: New Hire**
Consider approval of the hiring of Child Support Office Specialist Brittney Hemsworth effective September 8, 2021, \$15.92 per hour, Grade 2, Step 1.



AGENDA REQUEST FORM

Date of Meeting: _____

- County Board**
 - Consent Agenda
 - Regular Agenda 5 mins. ___ 10 mins. ___ 15 mins. ___ Other ___
- Personnel Committee**
- Other** _____

Agenda Item: _____

Department: _____

Rebecca Foss

Department Head signature

Background information on Item:

Action Requested:

Financial Impact:



AGENDA

PINE COUNTY BOARD REGULAR MEETING

District 1	Commissioner Hallan
District 2	Commissioner Mohr
District 3	Commissioner Lovgren
District 4	Commissioner Waldhalm
District 5	Commissioner Ludwig

Tuesday, September 7, 2021, 10:00 a.m.

**Pine County Courthouse Board Room
635 Northridge Drive NW
Pine City, Minnesota**

Notice of Participation via Interactive Technology

Pine County Commissioner Matt Ludwig will be attending the Pine County Board of Commissioners Regular Meeting on Tuesday, September 7, 2021 at 10:00 a.m. via interactive technology, pursuant to Minnesota Statute 13D.02.

- **Commissioner Ludwig will be seen and heard at the meeting via electronic means and will participate from Staybridge Suites, 2350 Commerce Drive NW, Rochester, MN 55901, a location open and accessible to the public.**

The public is invited to join the meeting in person or remotely: by phone call 1-312-626-6799, (Meeting ID): 970 4531 6830; (password): 5911400. Click the link on the county website (www.co.pine.mn.us) for more information and to watch a live stream broadcast of the meeting.

- A) Call meeting to order
- B) Pledge of Allegiance
- C) Public Forum. Members of the public are invited to speak. After being recognized by the Chair, each speaker should state his/her name and limit comments to three (3) minutes.
- D) Adopt Agenda
- E) Approve Minutes
 - Minutes of August 17, 2021 County Board Meeting and Summary for publication
 - Minutes of the August 24, 2021 Special Meeting-Committee of the Whole (Budget)
 - Minutes of the August 31, 2021 Special Meeting-Committee of the Whole (Budget)
- F) Minutes of Boards, Reports and Correspondence
 - Pine County Zoning Board Minutes of May 27, 2021 and July 22, 2021
 - Department of Public Service (DPS) Driver Licenses Exam Stations – August 24, 2021
 - Land Surveyor Monthly Report – August 2021
- G) Approve Consent Items

CONSENT AGENDA

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

1. **Application for Exempt Permit**

Consider application for exempt permit from the Safari Club International Minnesota to conduct Minnesota lawful gambling on September 11, 2021 at Wings North, 19379 Homestead Rd., Pine City, MN (Pokegama Township).

2. **Septic Fix-Up Special Assessment**

Consider approval of Resolution 2021-63 extending special assessments as follow, and authorize Board Chair and County Administrator to sign:

- A. Gordon L. Eaton, PID 05.0213.000, \$14,961.77
- B. Steven T. Bede, PID 30.0143.000, \$16,703
- C. Zane Swenson and Sheri Swenson, PID 36.5101.000 & 36.5105.000, \$12,800
- D. Jeffrey J. Fitzgerald, PID 15.0005.002, \$16,975
- E. William T. Dukek, PID 08.0050.000, \$13,750

3. **Lakes & Pines Community Action Council**

Consider approval of Resolution 2021-62 authorizing administration of Minnesota Housing Finance Agency's Family Homeless Prevention and Assistance Program for the term of October 1, 2021 through September 30, 2023. Authorize Board Chair and County Administrator to sign.

4. **Wellness in the Woods Agreement**

Consider approval of an agreement between Pine County Health & Human Services and Wellness in the Woods to provide certified peer specialist services. Term of the contract is October 1, 2021 through June 30, 2022; the cost of services will be no more than \$14,725. Authorize Board Chair and County Administrator to sign.

5. **Personnel (Regular Employment Status / Promotion)**

- A. Consider approval of the internal transfer of Social Worker Kelly Becker to the vacant social worker position (MNChoices Assessor), effective September 13, 2021. No change in grade or pay.
- B. Consider granting regular employment status to Eligibility Worker Angie Horton effective September 9, 2021.

REGULAR

1. **Recognition of Retirement**

Recognition of retirement of Health & Human Services Office Manager Janet Schumacher and her 50 years of service to Pine County.

2. **Pine County District Court Update**

Presentation by the Honorable Krista Martin, Pine County District Court Judge.

3. **Health Insurance Committee Report (Minutes Attached)**

The Health Insurance Committee met August 25, 2021. Information only, no board action necessary.

4. **Facilities Committee Report (Minutes Attached)**
The Facilities Committee met September 1, 2021. Information only, no board action necessary.
5. **Ordinance 2021-43 Amending County Land Use Ordinances**
Consider adoption of the Ordinance 2021-43 Amending County Land Use Ordinances. A public hearing was held on August 17, 2021. The proposed amendment excludes variance mitigation requirements. Authorize Board Chair and County Administrator to sign.
6. **Appointment of Housing and Redevelopment Authority Commissioner**
Consider appointment of Henry Fischer as District 2 representative to the Pine County Housing and Redevelopment Authority to fill the remaining term, expiring October 4, 2024.
7. **Commissioner Updates**
State Community Health Advisory Council
Snake River Water Management Board
Snake River Watershed Policy Committee
East Central Regional Development Commission
NLX
Housing and Redevelopment Authority (HRA)
Central MN Council on Aging
Other
8. **Other**
9. **Upcoming Meetings (Subject to Change)—Location and/or call-in information. Contact the organization hosting the meeting for call-in information.**
 - a. Pine County Board of Commissioners, Tuesday, September 7, 2021, 10:00 a.m., Board Room, Pine County Courthouse, Pine City, Minnesota
 - b. Soil & Water Conservation District, Wednesday, September 8, 2021, 3:00 p.m.
 - c. Central Minnesota Jobs and Training Services, Friday, September 10, 2021, 12:15 p.m.
 - d. East Central Solid Waste Commission, Monday, September 13, 2021 9:00 a.m.
 - e. Personnel Committee, Monday, September 13, 2021, 9:00 a.m.
 - f. East Central Regional Library Trustees Board, Monday, September 13, 2021, 9:30 a.m.
 - g. MN Rural Counties, Monday, September 13, 2021, 10:00 a.m.
 - h. Pine County Chemical Health Coalition, Monday, September 13, 2021, 4:00 p.m.
 - i. Special Meeting-Committee of the Whole, Tuesday, September 14, 2021, 9:00 a.m., Nemadji Research, 7564 Birch Street, Bruno, Minnesota
 - j. AMC Fall Policy Conference, September 15-17, 2021, Arrowwood Resort, Alexandria, Minnesota
 - k. Introducing Positive Norm: Reducing Mental Health Stigma, Thursday, September 16, 2021, 12:00 p.m.
 - l. State Community Health Advisory Council, Friday, September 17, 2021, 1:00 p.m.
 - m. Negotiations Committee, Monday, September 20, 2021, 10:00 a.m.
 - n. Lakes & Pines Community Action Council, Monday, September 20, 2021, 10:00 a.m.
 - o. Pine County Board of Commissioners, Tuesday, September 21, 2021, 10:00 a.m., North Pine Government Center, 1602 Hwy. 23 No., Sandstone, Minnesota
10. **Adjourn**