

ADDITIONS/REVISIONS/CORRECTIONS

Regular Meeting
November 2, 2021

CORRECTION

1. **Consent Agenda Item 4A: Promotion of Terry Clementson**

The agenda notes that there will be no change in pay. That is incorrect. Terry Clementson's grade and hourly rate will change from Grade 12, \$39.31 per hour to Grade 13, \$41.66 per hour.

ADDITIONS:

1. **Consent Agenda Item 4B: Highway Maintenance Supervisor Promotion**

Consider approval of the promotion of Highway Maintenance Worker Chris Matrious to Highway Maintenance Supervisor, effective November 3, 2021, Grade 11, \$29.81 per hour.

2. **Regular Agenda Item 5A: Appointment to Development Authority Study Committee**

Consider appointment of Mike Gainor, incoming Pine City Community Development Director, to the Development Authority Study Committee.



AGENDA REQUEST FORM

Date of Meeting: November 2, 2021

- County Board**
 - Consent Agenda**
 - Regular Agenda**
 - Personnel Committee**
 - Other** _____
- 5 mins. 10 mins. 15 mins. Other

Agenda Item: Hwy Maintenance Supervisor

Department: Pine County Highway

AW
Department Head signature

Background information on Item:

Approve the promotion of Chris Matrious from Highway Maintenance Worker to Highway Maintenance Supervisor, Grade 11, with a pay rate of \$29.81 effective 11-03-2021.

Action Requested:

Approve

Financial Impact:

No net increase.



AGENDA REQUEST FORM

Date of Meeting: November 2, 2021

- County Board**
 - Consent Agenda
 - Regular Agenda 5 mins. ___ 10 mins. ___ 15 mins. ___ Other ___
- Personnel Committee**
- Other** _____

Agenda Item: Consider Additional Appointment to Development Authority Study Committee

Department: Administration

Department Head signature

Background information on Item:

At the October 19th County Board meeting, the board adopted Resolution 2021-69, establishing the Development Authority Study Committee and appointing members. Since then, the City of Pine City has hired Mike Gainor as its Community Development Director and consented to his appointment to the study committee. Mike starts his job with the city on November 29, 2021.

The committee can have up to 15 members and currently has 14.

Action Requested:

Appoint Mike Gainor to the Development Authority Study Committee under Minnesota Statute 469.1082.



AGENDA
PINE COUNTY BOARD REGULAR MEETING

District 1	Commissioner Hallan
District 2	Commissioner Mohr
District 3	Commissioner Lovgren
District 4	Commissioner Waldhalm
District 5	Commissioner Ludwig

Tuesday, November 2, 2021, 10:00 a.m.
Pine County Courthouse Board Room
635 Northridge Drive NW
Pine City, Minnesota

The public is invited to join the meeting in person or remotely: by phone call 1-312-626-6799, (Meeting ID): 970 4531 6830; (password): 5911400. Click the link on the county website (www.co.pine.mn.us) for more information and to watch a live stream broadcast of the meeting.

- A) Call meeting to order
- B) Pledge of Allegiance
- C) Welcome to East Central Schools Students attending Student Government Day at Pine County.
- D) Public Forum. Members of the public are invited to speak. After being recognized by the Chair, each speaker should state his/her name and limit comments to three (3) minutes.
- E) Adopt Agenda
- F) Approve Minutes
Minutes of October 19, 2021 County Board Meeting and Summary for publication
- G) Minutes of Boards, Reports and Correspondence
Pine County Chemical Health Coalition Minutes
Pine County Land Surveyor Report – October 2021
- H) Approve Consent Items

CONSENT AGENDA

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

1. Septic Fix-Up Special Assessments

Consider approval of Resolution 2021-71 extending septic fix-up special assessments as follows: Ryan P. Jansen and Stacey L. Biron, PID 29.0059.001, \$22,750; John Russell and Julie Russell, PID 15.0341.000, \$14,650; Gerald F. Barton, PID 28.0731.016, \$15,500; Steven P. Farrell and Nicole R. Farrell, PID 27.0017.001, \$20,500; Hubertus R. VanderVelden and Deanna G. VanderVelden, PID 28.0522.000, \$17,500; Brian D. Coonradt and Deanna M. Coonradt, PID 06.0204.000, \$15,200; Stuart Berberich and Janessa Berberich, PID 40.0101.000, \$18,100. Authorize Board Chair and County Administrator to sign.

2. **Donations**

Consider acceptance of the following donations:

- A. \$600 donation from the Pine County Fair Board to be used toward the K-9 program.
- B. \$25 donation from David and Wendy Nelson to be used toward the Ben Neel Gun Range.

3. **Contracts / Agreements**

- A. Consider approval of two-year contract between Health & Human Services and Jennifer White to provide monthly clinical supervision to the adult mental health social workers. Hourly cost of supervision is \$125 (no change from 2021), for maximum 4 hours of supervision per month. Authorize Board Chair and County Administrator to sign.
- B. Consider approval of the FY 2022 and 2023 State of Minnesota Board of Water and Soil Resources Natural Resources Block Grant Agreement to access \$188,257 of state funding, and appoint Kelly Schroeder, Auditor-Treasurer, to serve as the county's authorized representative for the grant. Authorize Board Chair and County Administrator to sign.

4. **Personnel / Promotion**

- A. Consider approval of the promotion of Highway Maintenance Supervisor Terry Clementson to Highway Maintenance Superintendent, effective November 3, 2021, Grade 13, wage remains unchanged.

5. **New Hire**

- A. Consider approval of the hiring of Health & Human Services Case Aide Kristi Wimmer, effective November 15, 2021, Grade 5, Step 3, \$20.58 per hour.

6. **Training**

- A. Consider approval for Probation Director Terry Fawcett to attend the American Probation & Parole Association Winter Training Institute, January 30-February 2, 2022, in Atlanta, Georgia. Registration \$345, Lodging \$152 x 3 nights, Airfare \$367, Meals \$45/day, Transfers \$60. Total cost \$1,273. Funds are available in the 2022 Probation budget.

REGULAR

1. **Letter of Support – East Central Electric/Broadband**

Consider approval of letter of support to East Central Energy and authorize Board Chair to sign.

2. **2022 Budget Update**

3. **Redistricting**

Discussion and consideration on next steps for redistricting in 2022.

4. **Commissioner Updates**

Mille Lacs Band of Ojibwe meeting - cancelled
Soil & Water Conservation District meeting
Arrowhead Counties Association
Rush Line Task Force
Snake River Watershed Management Board - cancelled
Snake River Watershed Policy Committee – cancelled
Lower St. Croix Policy Committee
East Central Regional Development Commission

NLX - cancelled
Housing and Redevelopment Authority (HRA)
Extension Committee
Central Region EMS
Other

5. **Other**

6. **Upcoming Meetings (Subject to Change)—Location and/or call-in information. Contact the organization hosting the meeting for call-in information.**

- a. Student Government Day with East Central Schools, Tuesday, November 2, 2021, 9:00 a.m., Courthouse, 635 Northridge Drive NW, Pine City, Minnesota
- b. Pine County Board of Commissioners, Tuesday, November 2, 2021, 10:00 a.m., Board Room, Pine County Courthouse, Pine City, Minnesota
- c. Facilities Committee, Wednesday, November 3, 2021, 9:00 a.m., Board Room, Pine County Courthouse, Pine City, Minnesota
- d. Central MN Council on Aging / Board of Directors, Thursday, November 4, 2021, 10:00 a.m.
- e. East Central Solid Waste Commission, Monday, November 8, 2021, 9:00 a.m.
- f. Personnel Committee, Monday, November 8, 2021, 9:00 a.m.
- g. East Central Regional Library Trustees Board, Monday, November 8, 2021, 9:30 a.m.
- h. Pine County Chemical Health Coalition, Monday, November 8, 2021, 4:00 p.m.
- i. Health & Human Services Advisory Committee, Tuesday, November 9, 2021, 9:00 a.m., Board Room, Pine County Courthouse, Pine City, Minnesota
- j. Soil & Water Conservation District, Wednesday, November 10, 2021, 3:00 p.m.
- k. County/School District Meeting, Wednesday, November 10, 2021, 6:00 p.m., North Pine Government Center, 1602 Hwy. 23 No., Sandstone, Minnesota
- l. Lakes and Pines Community Action Council, Monday, November 15, 2021, 10:00 a.m.
- m. Blandin Broadband Community, Monday, November 15, 2021, 10:30 a.m.
- n. Pine County Board of Commissioners, Tuesday, November 16, 2021, 10:00 a.m., North Pine Government Center, 1602 Hwy. 23 No., Sandstone, Minnesota

7. **Adjourn**