



**AGENDA**  
***PINE COUNTY BOARD REGULAR MEETING***

District 1	Commissioner Hallan
District 2	Commissioner Mohr
District 3	Commissioner Lovgren
District 4	Commissioner Waldhalm
District 5	Commissioner Ludwig

**Tuesday, January 18, 2022, 10:00 a.m.**  
**North Pine Government Center**  
**1602 Hwy. 23 No.**  
**Sandstone, Minnesota**

**Notice of Participation via Interactive Technology**

**Pine County Commissioner JJ Waldhalm will be attending the Pine County Board of Commissioners Regular Meeting on Tuesday, January 18, 2022, at 10:00 a.m. via interactive technology, pursuant to Minnesota Statute 13D.02.**

- **Commissioner Waldhalm will be seen and heard at the meeting via electronic means and will participate from 904 Calle Cruz Roja, Barrio Obrero, Arecibo PR, a location open and accessible to the public.**

**The public is invited to join the meeting in person or remotely: by phone call 1-312-626-6799, (Meeting ID): 913 8246 1935; (password): 5911400. Click the link on the county website ([www.co.pine.mn.us](http://www.co.pine.mn.us)) for more information and to watch a live stream broadcast of the meeting.**

- A) Call meeting to order
- B) Pledge of Allegiance
- C) Public Forum. Members of the public are invited to speak. After being recognized by the Chair, each speaker should state his/her name and limit comments to three (3) minutes.
- D) Adopt Agenda
- E) Approve Minutes
  - Minutes of January 4, 2022 Organizational and Regular County Board Meeting and Summary for publication
  - Minutes of January 11, 2022 Special Joint Meeting / Pine County Board of Commissioners & Pine County Housing and Redevelopment Authority (HRA) / Economic Development Authority (EDA)
  - Minutes of January 12, 2022 Special Meeting-Committee of the Whole (Strategic Planning)
- F) Minutes of Boards, Reports and Correspondence
  - Minnesota Department of Human Services correspondence – January 4, 2022
- G) Approve Consent Items

## CONSENT AGENDA

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

1. **Review December, 2021 Cash Balance (attached)**

<b>Fund</b>	<b>December 31, 2020</b>	<b>December 31, 2021</b>	<b>Increase/Decrease</b>
General Fund	7,032,144	7,845,483	813,339
Health and Human Services Fund	2,545,198	2,746,208	201,010
Road and Bridge Fund	770,230	1,177,957	407,726
COVID Relief	0	2,550,242	2,550,242
Land	2,417,136	2,414,449	(2,687)
Self Insurance	0	554,150	554,150
TOTAL (inc non-major funds)	16,484,318	21,070,995	4,586,677

2. **December 2021 Disbursements/Claims Over \$2,000 (attached)**

Consider approval of the December 2021 disbursements including the individual listing of claims over \$2,000 and 534 claims under \$2,000 or not needing approval totaling \$983,672.33.

3. **Applications**

Consider approval of the following:

A. **Application for Exempt Permit**

Pheasants Forever, East Central Spurs 624 to conduct Minnesota lawful gambling on May 7, 2022 at Wings North, 19379 Homestead Rd, Pine City, MN (Pokegama Township).

4. **Septic Fix-Up Special Assessments**

Consider approval of Resolution 2022-04 extending the following special assessments, and authorize Board Chair and County Administrator to sign:

Lawrence and Nancy Milligan, PID 06.0314.000, \$16,500

Rachel Bedell and William Bretthorst, PID 31.0068.001, \$19,800

5. **Pine County Commissioners' Expense Claim Forms**

Review and consider approval of Commissioners' Expense Claim Forms.

6. **Donations**

Consider acceptance of the following donations:

A. \$1,000 donation from the American Legion Post 361 to support the Pine County Veterans Van Program.

B. \$100 anonymous donation to support veterans outreach.

C. \$100 anonymous donation for the annual Pine County Sheriff's Office toy drive.

7. **2022 Waste Hauler Licenses**

Consider approval of the following 2022 waste hauler licenses: Cloquet Sanitary Service, Curt's Rolloffs, STEMM Enterprises DBA Holdt's Disposal, Jones Construction Services, LePage &

Sons Inc, Matt's Sanitation, Mike's Sanitation Inc, Mille Lacs Band of Ojibwe, Nordstrom's Sanitation, LLC, SKB Environmental Landfill, Inc, Talon Sanitation LLC, Tri-Township Disposal District, Vanderpoel Disposal, Veit Disposal Systems, Hartl Enterprises LLC DBA Ron's Rolloffs. Authorize Board Chair to sign.

8. **Agreements / Grants**

Consider approval of the following agreements and authorize Board Chair and County Administrator to sign:

A. **Joint Powers Agreement Between Pine County Sheriff and Attorney and the Bureau of Criminal Apprehension**

Consider approval of Resolution 2022-06 approving the Joint Powers Agreement between the Pine County Sheriff and Pine County Attorney with the State of Minnesota, Department of Public Safety, Bureau of Criminal Apprehension for use of the State's Criminal Justice Data Communications Network (CJDN). The JPA will allow the BCA to provide access to the Minnesota Criminal Justice Data Communication Network. This is a five-year renewal.

B. **Byrne Justice Assistance Grant**

Renewal of the Evening Reporting Center grant. Funding is available for the following periods: \$175,970.95 from 10/2/21 – 9/30/22 and \$175,970.96 from 10/1/21 – 9/30/23.

C. **Agreement with Kanabec County Family Services**

Between Pine County Health & Human Services and Kanabec County Family Services for the provision of psychiatric services. The cost for services is \$128.64 per hour, which is unchanged from 2021.

D. **East Central Drug and Violent Offender Task Force Grant**

Grant amount \$350,000, effective January 1, 2022 – December 31, 2023.

9. **New Hire**

Consider approval of the hiring of:

A. Eligibility Worker Scarlet Oquist, effective January 24, 2022, Grade 6, Step 6, \$24.88 per hour.

B. Social Worker Carla Rigato, effective February 22, 2022, Grade 10, Step 2, \$26.99 per hour, contingent upon completion of a successful background check.

C. Office Support Specialist Sara Drexler, effective January 31, 2022, Grade 2, Step 2, \$16.92 per hour, contingent upon completion of a successful background check.

D. Assistant County Attorney Kelli Jasper, effective January 31, 2022, non-union, FLSA exempt position, \$97,500, contingent upon completion of a successful background check.

10. **Training**

A. Consider approval of Auditor-Treasurer Kelly Schroeder and Alison Hughes to attend the Secretary of State's 2022 County Auditor Election Training Conference, April 19-22, 2022 at Breezy Point. There is no registration cost; lodging and meals is \$505.30 per person and mileage of \$124.02 for a total of \$1,134.62. All expenses are within the 2022 Elections budget.

B. Consider approval of Social Worker Amber Andrews to attend the Minnesota Social Services Association Conference, March 16-18, 2022 in Minneapolis. Registration: \$195, Meals \$60, total cost: \$255. Funds are available in the 2022 Health & Human Services budget.

**REGULAR**

1. **Introduction of Veterans Service Officer Michael Harshman**

2. **Facilities Committee Report (Minutes Attached)**

The Facilities Committee met January 5, 2022. The Facilities Committee made the following recommendation:

- A. Name the new conference room at the courthouse the *Steven Chaffee Conference Room* after former County Commissioner Steven Chaffee.

Other items are for information only.

3. **Personnel Committee Report (Minutes Attached)**

The Personnel Committee met January 10, 2022. The Facilities Committee made the following recommendation:

A. **Health & Human Services**

- i. Acknowledge the retirement of Eligibility Worker Judith Tengwall, effective March 31, 2022, and approve backfill of the position and subsequent vacancies that may occur due to internal promotion or lateral transfer.

B. **Administration**

- i. Consider Resolution 2022-03 setting the 2022 minimum annual salary for County Attorney at \$80,000 and County Sheriff at \$77,000 and authorize Board Chair and County Administrator to sign.

4. **Hometown Fiber / Broadband Update**

Presentation by Kyle Moorhead with Hometown Fiber providing an update on the project.

5. **Appointment to Extension Committee**

Approve appointment of Ruth Carlson, representing District 5, to the Extension Committee for the term January 1, 2022 to December 31, 2024.

6. **Commissioner Updates**

Mille Lacs Band of Ojibwe (Rescheduled)  
East Central Regional Library Trustee Board  
Chemical Health Coalition  
Public Safety Committee – Cancelled  
Other

7. **Other**

8. **Upcoming Meetings (Subject to Change)—Location and/or call-in information. Contact the organization hosting the meeting for call-in information.**

- a. Pine County Board of Commissioners, Tuesday, January 18, 2022, 10:00 a.m., North Pine Government Center, 1602 Hwy. 23 No., Sandstone, Minnesota
- b. Arrowhead Counties Association, Wednesday, January 19, 2022, 6:00 p.m., Hampton Inn, Duluth, Minnesota
- c. Snake River Watershed Management Board & Snake River 1W1P Policy, Monday, January 24, 2022, 9:00 a.m., Kanabec County Courthouse, Mora, Minnesota
- d. Lakes & Pines Community Action Council, Monday, January 24, 2022, 10:00 a.m., 1700 Maple Avenue East, Mora, Minnesota
- e. Lower St. Croix Partnership (1W1P), Monday, January 24, 2022, 4:00 p.m.
- f. Technology Committee, Tuesday, January 25, 2022, 9:00 a.m.
- g. Mille Lacs Band of Ojibwe, Tuesday, January 25, 2022, 3:00 p.m.
- h. NLX, Wednesday, January 26, 2022, 10:00 a.m., North Pine Government Center, 1602 Hwy. 23 No., Sandstone, Minnesota

- i. Pine County Housing & Redevelopment Authority (HRA), Wednesday, January 26, 2022, 1:00 p.m., North Pine Government Center, 1602 Hwy. 23 No., Sandstone, Minnesota
- j. Northeast Minnesota Emergency Communications Board/Radio Advisory Committee, Thursday, January 27, 2022, 10:00 a.m.
- k. Pine County Board of Commissioners, Tuesday, February 1, 2022, 10:00 a.m., Board Room, Courthouse, 635 Northridge Drive NW, Pine City, Minnesota

9. **Adjourn**