



AGENDA

PINE COUNTY BOARD OF COMMISSIONERS ORGANIZATIONAL and REGULAR MEETING

District 1	Commissioner Hallan
District 2	Commissioner Mohr
District 3	Commissioner Lovgren
District 4	Commissioner Waldhalm
District 5	Commissioner Ludwig

Tuesday, January 4, 2022, 10:00 a.m.
Board Room, Pine County Courthouse
635 Northridge Drive NW
Pine City, Minnesota

Notice of Participation via Interactive Technology

Pine County Commissioner JJ Waldhalm will be attending the Pine County Board of Commissioners Regular and Organizational Meeting on Tuesday, January 4, 2022 at 10:00 a.m. via interactive technology, pursuant to Minnesota Statute 13D.02.

- Commissioner Waldhalm will be seen and heard at the meeting via electronic means and will participate from 904 Calle Cruz Roja, Barrio Obrerro, Arecibo PR, a location open and accessible to the public.

The public is invited to join the meeting in person or remotely: by phone call 1-312-626-6799 (access code): 970 4531 6830, (password): 5911400. Click the link on the county website (www.co.pine.mn.us) for more information and to watch a live stream broadcast of the meeting.

- A) Call meeting to order (County Administrator)
- B) Pledge of Allegiance
- C) Election of County Board Chair and Vice-Chair for 2022
- D) Public Forum. Members of the public are invited to speak. After being recognized by the Chair, each speaker should state his/her name and limit comments to three (3) minutes.
- E) Adopt Agenda
- F) 2022 Committee Assignments and other appointments
- G) 2022 County Board Schedule
- H) Approve Minutes of December 21, 2021 County Board Meeting and Summary for publication.
- I) Minutes of Boards, Committees and Correspondence
Pine County Land Surveyor Monthly Report – December, 2021

J) Approve Consent Items

CONSENT AGENDA

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

1. Applications

Consider approval of the following applications:

A. Pawn Brokers License

- i. Northern Pawn, 60622 State Highway 23, Finlayson, Minnesota

B. Tobacco License

- i. Lucky Seven General Store, 329 Fire Monument Dr., Hinckley (new owner of the Hinckley Minit Mart as of March 1, 2022)

2. Donations

Consider acceptance of the following donations:

- A. Anonymous \$5,000 donation designated for veteran outreach

- B. \$23,000 donation for 4th quarter 2021 from Grand Casino Hinckley for general operations (October 2021)

- C. \$23,000 donation for 1st quarter 2022 from Grand Casino Hinckley for general operations (December 2021)

- D. \$250 donation from Cabak Law, LLC designated to the sheriff's office K-9 program

- E. \$500 donation from Cabak Law, LLC designated to the Benjamin Neel Gun Range

3. Contracts

Consider approval of the following contracts and authorize Board Chair and County Administrator to sign:

A. Solid Oak Financial Services

Between Solid Oak Financial Services and Pine County Health & Human Services to provide guardianship and conservatorship services to adults who need a guardian. The term of the contract is January 1, 2022 through December 31, 2024. The cost of the service is increasing to \$200/month/client

B. Law Enforcement Contract with Royalton Township

Between Pine County Sheriff's Office and Royalton Township to enforce criminal ordinance violations. Contract is an "as needed" contract. Contract term is January 1, 2022 – December 31, 2023. Hourly rate: 2022-\$59.50/hr; 2023-\$61.29/hr.

C. 2021-2022 School Year School Resource Officer – East Central Schools

Between Pine County Sheriff's Office and East Central Schools for a part-time school resource officer for 2021-2022 school year. Rate: \$38.07 per hour.

4. Bank Depositories

Acknowledge the banks used by Pine County as its depositories:

- A. primary checking and money market accounts are held at Frandsen Bank & Trust;

- B. secondary checking and money market accounts are held at Stearns Bank; Stearns is the depository for individuals making their tax and other payments online. Additionally, due to the

- interest rate, much of the cash holdings are transferred into this money market account.
- C. State and Federal payments are automatically deposited into the Minnesota Association of Governments Investing for Counties (MAGIC) account. These funds are held in this account until transferred to Frandsen for general use or Stearns for interest accumulation.
 - D. Due to the capital improvements projects planned during the 2020 bonding refunding, the county also has funds in escrow at Ehlers & Associates (which is invested through Ameritrade) until the projects are completed.

REGULAR AGENDA

1. Public Hearing – Consider Creation of an Economic Development Authority and/or Assigning the Economic Development Authority Powers to the Existing Housing and Redevelopment Authority (to commence at 10:00 a.m. or as soon thereafter as practicable)

- A. Presentation of Enabling Resolution 2022-02 assigning Economic Development Authority (EDA) Powers to the existing county Housing and Redevelopment Authority (HRA)
- B. County Board questions and discussion
- C. Open Public Hearing and take public testimony
- D. Close Public Hearing
- E. County Board additional discussion, if necessary
- F. Consider adoption of Resolution 2022-02 and authorize Board Chair and County Administrator to sign.

2. Help America Vote Act (HAVA) Grant Application

Consider approval of Resolution 2022-01 authorizing the application for the 2022 Help America Vote Act grant to replace Pine County's electronic tabulation devices used for elections in Pine County, and potentially replace the assistive voting devices if funding allows. Authorize Board Chair and County Administrator to sign.

3. Extension Committee Appointment

Consider reappointment of the following individuals to the Extension Committee:

- Mary Lange, representing District 3, January 1, 2022 – December 31, 2024
- Chad Dipman, representing District 4, January 1, 2022 – December 31, 2022

4. Zoning Board Appointment

Consider reappointment of Skip Thomson to the Zoning Board, representing District 5, for the term January 1, 2022 – December 31, 2025.

5. Request for Bids for Official Publication for 2022

Award bid.

Recess Regular Board meeting and Convene Rail Authority meeting.

6. Pine County Regional Railroad Authority Annual Meeting

Appoint Chair, Vice Chair, Secretary and Treasurer

(2021 appointments were Chair: Steve Hallan; Vice Chair: Josh Mohr;

Secretary: County Administrator David Minke/non-voting; and Treasurer: Auditor/Treasurer Kelly Schroeder/non-voting)

Discussion of Regional Rail Authority business (if any).

Adjourn Rail meeting and Reconvene County Board meeting.

7. Commissioner Updates

Kettle 1W1P Policy Meeting
Pine County HRA
Snake River Watershed Management Board
Snake River Watershed Policy Committee
Other

8. Other

9. Upcoming Meetings (Subject to Change) – Contact the hosting organization to confirm meeting time and location.

- a. Pine County Organizational and Regular Board Meeting, Tuesday, January 4, 2022, 10:00 a.m., Board Room, Courthouse, Pine City, Minnesota
- b. Facilities Committee, Wednesday, January 5, 2022, 9:00 a.m.
- c. Mille Lacs Band of Ojibwe, Wednesday, January 5, 2022, 2:00 p.m.
- d. Personnel Committee, Monday, January 10, 2022, 9:00 a.m.
- e. East Central Regional Library Trustee Board, Monday, January 10, 2022, 10:00 a.m., 111 Dellwood St. No., Cambridge, Minnesota
- f. Chemical Health Coalition, Monday, January 10, 2022, 4:00 p.m.
- g. Public Safety Committee, Tuesday, January 11, 2022, 9:00 a.m., Sheriff Substation, 1610 Hwy. 23 No., Sandstone, Minnesota
- h. Special Meeting-Joint Strategic Planning with Housing & Redevelopment Authority, Tuesday, January 11, 2022, 10:00 a.m., Board Room, Courthouse, Pine City, Minnesota
- i. Special Meeting-Strategic Planning, Wednesday, January 12, 2022, 10:00 a.m., Board Room, Courthouse, Pine City, Minnesota
- j. Pine County Board Meeting, Tuesday, January 18, 2022, 10:00 a.m., North Pine Government Center, 1602 Hwy. 23 No., Sandstone, Minnesota

10. Adjourn